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**From:** Marsha Middleton <marsha@allianceforlifemissouri.com>  
**Sent:** Friday, July 06, 2018 9:58 AM  
**To:** Fooks, Michael  
**Subject:** AFL Subs by Region  
**Attachments:** Attachment 1 Geographic Regions (1).docx

Michael;

Here is our sub list by regions that reflects the counties they serve in that region.

If you need more specific on the county the sub resides let me know.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

*Our Vision: To unify and champion LIFE ministries.*

*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*



**Geographic Regions**

<b>GEOGRAPHIC REGION</b>	<b>COUNTIES</b>		
<b>Geographic Region 1</b>	Andrew Atchison Buchanan Caldwell Clinton	Daviess DeKalb Gentry Grundy Harrison	Holt Livingston Mercer Nodaway Worth
<b>Geographic Region 2</b> <i>Lifeline Pregnancy Help Clinic, Kirksville</i> <i>Ray of Hope PCM, Macon</i>	Adair Chariton Clark Knox Lewis Linn	Macon Marion Monroe Putnam Ralls Randolph	Schuyler Scotland Shelby Sullivan
<b>Geographic Region 3</b> <i>Golden Valley Door of Hope, Clinton</i> <i>Rachel House, Lee's Summit, Kansas City,</i> <i>Independence, North Kansas City</i> <i>Shiloh Center, Harrisonville</i>	Bates Benton Carroll Cass Clay	Henry Jackson Johnson Lafayette Pettis	Platte Ray Saline
<b>Geographic Region 4</b> <i>Life Network of Central MO, Columbia</i> <i>Pregnancy Help Center, Camdenton</i>	Audrain Boone Callaway Camden Cole	Cooper Gasconade Howard Miller Moniteau	Montgomery Morgan Osage
<b>Geographic Region 5</b> <i>Lifeline Pregnancy Care Center, Cuba</i> <i>Free Women's Center, Waynesville</i> <i>Riverways PRC, Salem</i> <i>Guiding Star of MidMO – St. James</i>	Crawford Dent	Laclede Maries	Phelps Pulaski
<b>Geographic Region 6</b> <i>Bethany Christian Services, St. Louis</i> <i>Metro PRS, St. Louis</i> <i>Midtown Community Services – St. Louis</i> <i>MyLife Medical &amp; Resource – High Ridge</i> <i>NightLight Christian Adoptions – St. Louis</i> <i>Our Lady's Inn, St. Louis, St. Charles</i> <i>Pregnancy Help Center So Cty, St. Louis</i> <i>Queen of Peace, St. Louis</i> <i>ThriVe St. Louis</i>	Franklin Jefferson Lincoln Perry	Pike St. Charles St. Francois St. Louis City	St. Louis County Ste. Genevieve Warren Washington
<b>Geographic Region 7</b> <i>Alpha House, Bolivar</i> <i>Care Net, Neosho</i> <i>Options Clinic, Branson</i> <i>Pregnancy Care Center, Springfield</i> <i>Pregnancy Lifeline, Branson West</i> <i>Tri-County PRC, Aurora</i>	Barry Barton Cedar Christian Dade Dallas	Greene Hickory Jasper Lawrence McDonald Newton	Polk St. Clair Stone Taney Vernon Webster
<b>Geographic Region 8</b> <i>Pregnancy Resource Center, Mountain Grove</i> <i>Options Pregnancy Center, Ava</i>	Carter Douglas Howell Oregon	Ozark Reynolds Ripley Shannon	Texas Wright
<b>Geographic Region 9</b> <i>Options for Women, Cape Girardeau</i>	Bollinger Butler Cape Girardeau Dunklin	Iron Madison Mississippi New Madrid	Pemiscot Scott Stoddard Wayne

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**From:** Fooks, Michael  
**Sent:** Friday, July 06, 2018 10:02 AM  
**To:** 'Marsha Middleton'  
**Subject:** RE: AFL Subs by Region

Thank you Marsha,  
I am updating what providers are serving each county. So for example, Ray of Hope will be listed for every county in region 2 when potential client is searching online.  
Thank you for your assistance.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

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**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Friday, July 06, 2018 9:58 AM  
**To:** Fooks, Michael  
**Subject:** AFL Subs by Region

Michael;

Here is our sub list by regions that reflects the counties they serve in that region.

If you need more specific on the county the sub resides let me know.

Thank you.

*Marsha*  
Marsha Middleton  
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---

**From:** Wilcoxson, Kathleen  
**Sent:** Wednesday, July 11, 2018 7:52 AM  
**To:** Benne, Joy  
**Subject:** Map: Alternatives to Abortion

Joy,

Please don't feel I'm intruding. I just want to offer any assistance I can. Smile! It appears, at quick review, the map on the Alternative to Abortion page has not been updated yet. Please let me know if you or Michael need any further assistance. My offer still stand to help Michael with his first "ticket" or the spreadsheet if that would be helpful.

Sorry, I didn't copy Michael here because I lost his last name. Please feel free to forward.

***Kathleen S. Wilcoxson, MPA***

*Public Information Administrator  
FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
Fax: 573-751-0507  
Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

**This communication is being transmitted by the Department of Social Services (DSS) and is confidential, privileged, and intended only for the use of the recipient named above. If you are not the intended recipient, unauthorized disclosure, copying, distribution or use of the contents is strictly prohibited. If you have received this in error, please notify the sender and destroy the material received.**

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**From:** Wilcoxson, Kathleen  
**Sent:** Wednesday, July 11, 2018 7:54 AM  
**To:** Fooks, Michael  
**Cc:** Benne, Joy  
**Subject:** FW: Map: Alternatives to Abortion

Michael,

I got Joy's "out-of-office" message, so I am forwarding the email below to you. I apologize, but I had lost your last name so wasn't able to copy you on the first email (see below).

***Kathleen S. Wilcoxson, MPA***

*Public Information Administrator  
FSD Director's Office Communications*

---

Missouri Department of Social Services  
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P.O. Box 2320  
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**From:** Wilcoxson, Kathleen  
**Sent:** Wednesday, July 11, 2018 7:52 AM  
**To:** Benne, Joy <[Joy.E.Benne@dss.mo.gov](mailto:Joy.E.Benne@dss.mo.gov)>  
**Subject:** Map: Alternatives to Abortion

Joy,

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Sorry, I didn't copy Michael here because I lost his last name. Please feel free to forward.

***Kathleen S. Wilcoxson, MPA***

*Public Information Administrator  
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---

**From:** Kleffner, Julie  
**Sent:** Wednesday, July 11, 2018 3:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** FW: Contract Renewal  
**Attachments:** CS170042001 AFL Contract Renewal.pdf; CS170042001 AFL Budget Narr - Budget Analy.zip

**Importance:** High

For your review and approval.  
Julie

---

**From:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Sent:** Wednesday, July 11, 2018 11:40 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** Contract Renewal  
**Importance:** High

Julie;

Attached please find our signed contract renewal along with our budget analysis and budget narrative.

Please let me know if you have any trouble opening the zip file.

Thank you.

*Marsha*

Marsha Middleton  
CEO



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Lee's Summit, MO 64081  
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STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT RENEWAL

AMENDMENT NO.: 003  
CONTRACT NO.: CS170042001  
TITLE: Alternatives to Abortion Program Services  
ISSUE DATE: 6/26/18

REQ NO.: NR 886 DFA18000259  
BUYER: Julie Kleffner  
PHONE NO.: (573) 751-7656  
E-MAIL: [Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)

TO: ALLIANCE FOR LIFE – MISSOURI INC  
106 5TH AVE S PO BOX 65  
GREENWOOD NI 64034-8627

RETURN AMENDMENT BY NO LATER THAN: 07/11/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:


SCAN AND E-MAIL TO:	<a href="mailto:Julie.Kleffner@oa.mo.gov">Julie.Kleffner@oa.mo.gov</a>
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services  
Division of Finance and Administrative Services  
221 W. High Street, Room 310  
Post Office Box 1082  
Jefferson City MO 65102-1082

**SIGNATURE REQUIRED**

VENDOR NAME	MissouriBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Alliance for Life – Missouri, Inc.	
MAILING ADDRESS	
487 SW Ward Rd.	
CITY, STATE, ZIP CODE	
Lee's Summit, MO 64081	

CONTACT PERSON	EMAIL ADDRESS
Marsha J. Middleton	<a href="mailto:marsha@allianceforlifemissouri.com">marsha@allianceforlifemissouri.com</a>
PHONE NUMBER	FAX NUMBER
816-806-4168	855-856-5240
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	07/11/2018
PRINTED NAME	TITLE
Marsha J. Middleton	CEO

## Budget Narrative

The maximum annual total price per region breakdown was determined by:

1. Finding the total actual costs per region from the Quarterly Expenditure Reports for FY2018.
2. Comparing the total actual costs per region to the FY2018 Budget Price Analysis per region.
3. Adjusting each line item as needed based on the actual costs per region.

The Alliance for Life added three additional subcontractors during FY2018 increasing our overall number of clients served annually to approximately 1294.

The Alliance for Life will be adding additional subcontractors for FY2019 which will increase the overall number of clients served annually to approximately 1466.

- Average annual residential client cost is estimated to be **\$985,500.00**  
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**  
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

- Non-residential services, price per client per month = **\$83.33**
- Residential care services, price per client per month = **\$1,825.00**

**Budget Price Analysis – 2019**  
**Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$16,588.30
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$5,000.00
Office Utilities	\$6,365.58
Facility Insurance	\$1,000.00
Office Supplies	\$1,000.00
Equipment	\$1,000.00
Office Communications	\$616.02
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$164.85
Other	\$1,000.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$205.34
Depreciation Expense	\$1,200.00
Communication & Technology Support	\$1,500.00
Security/Monitoring Services	\$205.35
<b>TOTAL</b>	<b>\$149,077.89</b>
10% Admin	<b>\$14,907.79</b>
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$14,648.63
Childcare	\$4,312.17
Clothing	\$205.34
Food	\$1,232.05
Supplies	\$13,400.56
RFO	\$2,874.78
<b>TOTAL</b>	<b>\$56,180.97</b>

**Maximum Annual Total Price \$220,166.65**

**Budget Price Analysis – 2019**  
**Region 3**

Program Salaries and Wages	\$195,368.60
Employee Benefits	\$28,515.90
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$10,000.00
Office Utilities	\$6,000.00
Facility Insurance	\$1,000.00
Office Supplies	\$2,000.00
Equipment	\$3,000.00
Office Communications	\$500.00
Office repairs/maintenance	\$1,000.00
Contract/consulting	\$500.00
Other	\$1,000.00
Background Checks	\$1,000.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$150.00
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$1,000.00
<b>TOTAL</b>	<b>\$256,270.38</b>
10% Admin	<b>\$25,627.04</b>
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$652.80
Housing Assistance	\$33,652.76
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$8,000.00
<b>TOTAL</b>	<b>\$98,783.88</b>

**Maximum Annual Total Price \$380,681.30**

**Budget Price Analysis – 2019**  
**Region 4**

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$18,456.16
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$9,981.82
Office Utilities	\$5,000.00
Facility Insurance	\$2,500.00
Office Supplies	\$2,500.00
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$500.00
Contract/consulting	\$45.69
Other	\$500.00
Background Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$228.46
<b>TOTAL</b>	<b>\$165,864.24</b>
10% Admin	<b>\$16,586.42</b>
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,137.63
Emergency Shelter	\$325.48
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$325.48
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
<b>TOTAL</b>	<b>\$63,934.36</b>

**Maximum Annual Total Price \$246,385.02**



**Budget Price Analysis – 2019**  
**Region 5**

Program Salaries and Wages	\$45,000.00
Employee Benefits	\$6,885.00
Employee Travel	\$4,000.00
Employee Training	\$494.15
Office Rent/Space	\$15,000.00
Office Utilities	\$5,000.00
Facility Insurance	\$4,500.00
Office Supplies	\$4,420.71
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$200.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$123.54
Depreciation Expense	\$500.00
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
<b>TOTAL</b>	<b>\$89,688.30</b>
<b>10% Admin</b>	<b>\$8,968.83</b>
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$176.00
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$176.00
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.54
<b>TOTAL</b>	<b>\$34,571.92</b>

**Maximum Annual Total Price \$133,229.05**

**Budget Price Analysis – 2019**  
**Region 6**

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$276.93
Background Checks	\$166.16
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.84
<b>TOTAL</b>	<b>\$402,098.87</b>
10% Admin	<b>\$40,209.89</b>
Transportation	\$24,000.00
Job Training	\$500.00
Tuition Assistance	\$500.00
Contracted Residential	\$0.00
Utility Assistance	\$24,000.00
Emergency Shelter	\$789.06
Housing Assistance	\$59,000.00
Childcare	\$12,000.00
Clothing	\$789.05
Food	\$3,323.13
Supplies	\$22,340.80
RFO	\$7,753.97
<b>TOTAL</b>	<b>\$154,996.01</b>

**Maximum Annual Total Price \$597,304.77**

**Budget Price Analysis – 2019**  
**Region 7**

Program Salaries and Wages	\$85,000.00
Employee Benefits	\$12,240.00
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$2,000.00
Office Communications	\$2,500.00
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$1,500.00
Other	\$2,500.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$2,500.00
Depreciation Expense	\$9,000.00
Communication & Technology Support	\$5,000.00
Security/Monitoring Services	\$301.97
<b>TOTAL</b>	<b>\$166,981.77</b>
10% Admin	<b>\$16,698.18</b>
Transportation	\$15,488.83
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$25,000.00
Emergency Shelter	\$2,000.00
Housing Assistance	\$60,000.00
Childcare	\$6,341.73
Clothing	\$430.28
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$15,226.42
<b>TOTAL</b>	<b>\$142,002.78</b>

**Maximum Annual Total Price \$325,682.73**

**Budget Price Analysis – 2019**  
**Region 8**

Program Salaries and Wages	\$35,000.00
Employee Benefits	\$5,355.00
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$1,500.00
Office Utilities	\$2,149.23
Facility Insurance	\$2,000.00
Office Supplies	\$3,000.00
Equipment	\$357.99
Office Communications	\$357.99
Office repairs/maintenance	\$300.00
Contract/consulting	\$100.00
Other	\$1,126.17
Background Checks	\$34.66
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$69.33
Depreciation Expense	\$150.00
Communication & Technology Support	\$150.00
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$52,551.66</b>
10% Admin	<b>\$5,255.17</b>
Transportation	\$6,100.00
Job Training	\$207.99
Tuition Assistance	\$150.00
Contracted Residential	\$0.00
Utility Assistance	\$500.00
Emergency Shelter	\$98.78
Housing Assistance	\$5,200.00
Childcare	\$1,455.93
Clothing	\$98.77
Food	\$600.00
Supplies	\$500.00
RFO	\$2,050.54
<b>TOTAL</b>	<b>\$16,962.01</b>

**Maximum Annual Total Price \$74,768.84**

**Budget Price Analysis – 2019**  
**Region 9**

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$12,893.00
Employee Travel	\$1,775.55
Employee Training	\$638.39
Office Rent/Space	\$4,000.00
Office Utilities	\$2,000.00
Facility Insurance	\$2,550.00
Office Supplies	\$2,553.58
Equipment	\$569.07
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$100.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$159.60
Depreciation Expense	\$500.00
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$115,868.50</b>
10% Admin	<b>\$11,586.85</b>
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$227.38
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$227.37
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
<b>TOTAL</b>	<b>\$44,663.53</b>

**Maximum Annual Total Price \$172,118.88**

---

**From:** Morrison, Mary Ann  
**Sent:** Wednesday, July 11, 2018 3:42 PM  
**To:** DFAS A2APrograms  
**Subject:** FW: Contract Renewal  
**Attachments:** CS170042001 AFL Contract Renewal.pdf; CS170042001 AFL Budget Narr - Budget Analy.zip

**Importance:** High

Please review and advise if approved to execute amendment.  
Thank you.

**Mary Ann Morrison, Procurement Officer II**

DSS/DFAS

Phone: (573) 526-3433

Fax: (573) 526-4678

Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Kleffner, Julie  
**Sent:** Wednesday, July 11, 2018 3:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** FW: Contract Renewal  
**Importance:** High

For your review and approval.  
Julie

---

**From:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Sent:** Wednesday, July 11, 2018 11:40 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** Contract Renewal  
**Importance:** High

Julie;

Attached please find our signed contract renewal along with our budget analysis and budget narrative.

Please let me know if you have any trouble opening the zip file.

Thank you.

*Marsha*

Marsha Middleton  
CEO



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Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

*Our Vision: To unify and champion LIFE ministries.*

*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*





STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT RENEWAL

AMENDMENT NO.: 003  
CONTRACT NO.: CS170042001  
TITLE: Alternatives to Abortion Program Services  
ISSUE DATE: 6/26/18

REQ NO.: NR 886 DFA18000259  
BUYER: Julie Kleffner  
PHONE NO.: (573) 751-7656  
E-MAIL: [Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)

TO: ALLIANCE FOR LIFE – MISSOURI INC  
106 5TH AVE S PO BOX 65  
GREENWOOD NI 64034-8627

RETURN AMENDMENT BY NO LATER THAN: 07/11/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:


SCAN AND E-MAIL TO:	<a href="mailto:Julie.Kleffner@oa.mo.gov">Julie.Kleffner@oa.mo.gov</a>
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services  
Division of Finance and Administrative Services  
221 W. High Street, Room 310  
Post Office Box 1082  
Jefferson City MO 65102-1082

**SIGNATURE REQUIRED**

VENDOR NAME	MissouriBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Alliance for Life – Missouri, Inc.	
MAILING ADDRESS	
487 SW Ward Rd.	
CITY, STATE, ZIP CODE	
Lee's Summit, MO 64081	

CONTACT PERSON	EMAIL ADDRESS
Marsha J. Middleton	<a href="mailto:marsha@allianceforlifemissouri.com">marsha@allianceforlifemissouri.com</a>
PHONE NUMBER	FAX NUMBER
816-806-4168	855-856-5240
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	07/11/2018
PRINTED NAME	TITLE
Marsha J. Middleton	CEO



## Budget Narrative

The maximum annual total price per region breakdown was determined by:

1. Finding the total actual costs per region from the Quarterly Expenditure Reports for FY2018.
2. Comparing the total actual costs per region to the FY2018 Budget Price Analysis per region.
3. Adjusting each line item as needed based on the actual costs per region.

The Alliance for Life added three additional subcontractors during FY2018 increasing our overall number of clients served annually to approximately 1294.

The Alliance for Life will be adding additional subcontractors for FY2019 which will increase the overall number of clients served annually to approximately 1466.

- Average annual residential client cost is estimated to be **\$985,500.00**  
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**  
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

- Non-residential services, price per client per month = **\$83.33**
- Residential care services, price per client per month = **\$1,825.00**

**Budget Price Analysis – 2019**  
**Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$16,588.30
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$5,000.00
Office Utilities	\$6,365.58
Facility Insurance	\$1,000.00
Office Supplies	\$1,000.00
Equipment	\$1,000.00
Office Communications	\$616.02
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$164.85
Other	\$1,000.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$205.34
Depreciation Expense	\$1,200.00
Communication & Technology Support	\$1,500.00
Security/Monitoring Services	\$205.35
<b>TOTAL</b>	<b>\$149,077.89</b>
10% Admin	<b>\$14,907.79</b>
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$14,648.63
Childcare	\$4,312.17
Clothing	\$205.34
Food	\$1,232.05
Supplies	\$13,400.56
RFO	\$2,874.78
<b>TOTAL</b>	<b>\$56,180.97</b>

**Maximum Annual Total Price \$220,166.65**

**Budget Price Analysis – 2019**  
**Region 3**

Program Salaries and Wages	\$195,368.60
Employee Benefits	\$28,515.90
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$10,000.00
Office Utilities	\$6,000.00
Facility Insurance	\$1,000.00
Office Supplies	\$2,000.00
Equipment	\$3,000.00
Office Communications	\$500.00
Office repairs/maintenance	\$1,000.00
Contract/consulting	\$500.00
Other	\$1,000.00
Background Checks	\$1,000.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$150.00
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$1,000.00
<b>TOTAL</b>	<b>\$256,270.38</b>
10% Admin	<b>\$25,627.04</b>
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$652.80
Housing Assistance	\$33,652.76
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$8,000.00
<b>TOTAL</b>	<b>\$98,783.88</b>

**Maximum Annual Total Price \$380,681.30**

**Budget Price Analysis – 2019**  
**Region 4**

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$18,456.16
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$9,981.82
Office Utilities	\$5,000.00
Facility Insurance	\$2,500.00
Office Supplies	\$2,500.00
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$500.00
Contract/consulting	\$45.69
Other	\$500.00
Background Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$228.46
<b>TOTAL</b>	<b>\$165,864.24</b>
10% Admin	<b>\$16,586.42</b>
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,137.63
Emergency Shelter	\$325.48
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$325.48
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
<b>TOTAL</b>	<b>\$63,934.36</b>

**Maximum Annual Total Price \$246,385.02**

**Budget Price Analysis – 2019**  
**Region 5**

Program Salaries and Wages	\$45,000.00
Employee Benefits	\$6,885.00
Employee Travel	\$4,000.00
Employee Training	\$494.15
Office Rent/Space	\$15,000.00
Office Utilities	\$5,000.00
Facility Insurance	\$4,500.00
Office Supplies	\$4,420.71
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$200.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$123.54
Depreciation Expense	\$500.00
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
<b>TOTAL</b>	<b>\$89,688.30</b>
<b>10% Admin</b>	<b>\$8,968.83</b>
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$176.00
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$176.00
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.54
<b>TOTAL</b>	<b>\$34,571.92</b>

**Maximum Annual Total Price \$133,229.05**

**Budget Price Analysis – 2019**  
**Region 6**

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$276.93
Background Checks	\$166.16
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.84
<b>TOTAL</b>	<b>\$402,098.87</b>
10% Admin	<b>\$40,209.89</b>
Transportation	\$24,000.00
Job Training	\$500.00
Tuition Assistance	\$500.00
Contracted Residential	\$0.00
Utility Assistance	\$24,000.00
Emergency Shelter	\$789.06
Housing Assistance	\$59,000.00
Childcare	\$12,000.00
Clothing	\$789.05
Food	\$3,323.13
Supplies	\$22,340.80
RFO	\$7,753.97
<b>TOTAL</b>	<b>\$154,996.01</b>

**Maximum Annual Total Price \$597,304.77**

**Budget Price Analysis – 2019**  
**Region 7**

Program Salaries and Wages	\$85,000.00
Employee Benefits	\$12,240.00
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$2,000.00
Office Communications	\$2,500.00
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$1,500.00
Other	\$2,500.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$2,500.00
Depreciation Expense	\$9,000.00
Communication & Technology Support	\$5,000.00
Security/Monitoring Services	\$301.97
<b>TOTAL</b>	<b>\$166,981.77</b>
10% Admin	<b>\$16,698.18</b>
Transportation	\$15,488.83
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$25,000.00
Emergency Shelter	\$2,000.00
Housing Assistance	\$60,000.00
Childcare	\$6,341.73
Clothing	\$430.28
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$15,226.42
<b>TOTAL</b>	<b>\$142,002.78</b>

**Maximum Annual Total Price \$325,682.73**

**Budget Price Analysis – 2019**  
**Region 8**

Program Salaries and Wages	\$35,000.00
Employee Benefits	\$5,355.00
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$1,500.00
Office Utilities	\$2,149.23
Facility Insurance	\$2,000.00
Office Supplies	\$3,000.00
Equipment	\$357.99
Office Communications	\$357.99
Office repairs/maintenance	\$300.00
Contract/consulting	\$100.00
Other	\$1,126.17
Background Checks	\$34.66
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$69.33
Depreciation Expense	\$150.00
Communication & Technology Support	\$150.00
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$52,551.66</b>
10% Admin	<b>\$5,255.17</b>
Transportation	\$6,100.00
Job Training	\$207.99
Tuition Assistance	\$150.00
Contracted Residential	\$0.00
Utility Assistance	\$500.00
Emergency Shelter	\$98.78
Housing Assistance	\$5,200.00
Childcare	\$1,455.93
Clothing	\$98.77
Food	\$600.00
Supplies	\$500.00
RFO	\$2,050.54
<b>TOTAL</b>	<b>\$16,962.01</b>

**Maximum Annual Total Price \$74,768.84**



**Budget Price Analysis – 2019**  
**Region 9**

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$12,893.00
Employee Travel	\$1,775.55
Employee Training	\$638.39
Office Rent/Space	\$4,000.00
Office Utilities	\$2,000.00
Facility Insurance	\$2,550.00
Office Supplies	\$2,553.58
Equipment	\$569.07
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$100.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$159.60
Depreciation Expense	\$500.00
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$115,868.50</b>
10% Admin	<b>\$11,586.85</b>
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$227.38
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$227.37
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
<b>TOTAL</b>	<b>\$44,663.53</b>

**Maximum Annual Total Price \$172,118.88**

---

**From:** Benne, Joy  
**Sent:** Wednesday, July 11, 2018 6:25 PM  
**To:** Wilcoxson, Kathleen  
**Cc:** Fooks, Michael  
**Subject:** RE: Map: Alternatives to Abortion

Kathleen,  
I believe Michael is still working on this. It has become a bigger project than anticipated.

Michael....please provide an update where you are at on this project.

Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Wilcoxson, Kathleen  
**Sent:** Wednesday, July 11, 2018 7:52 AM  
**To:** Benne, Joy  
**Subject:** Map: Alternatives to Abortion

Joy,

Please don't feel I'm intruding. I just want to offer any assistance I can. Smile! It appears, at quick review, the map on the Alternative to Abortion page has not been updated yet. Please let me know if you or Michael need any further assistance. My offer still stand to help Michael with his first "ticket" or the spreadsheet if that would be helpful.

Sorry, I didn't copy Michael here because I lost his last name. Please feel free to forward.

***Kathleen S. Wilcoxson, MPA***

*Public Information Administrator  
FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
Fax: 573-751-0507  
Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

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---

**From:** Fooks, Michael  
**Sent:** Thursday, July 12, 2018 8:10 AM  
**To:** Benne, Joy; Wilcoxson, Kathleen  
**Subject:** RE: Map: Alternatives to Abortion

I would say I am 85% complete on the project. Should have it to ITSD this week.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

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**Sent:** Wednesday, July 11, 2018 6:25 PM  
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**Cc:** Fooks, Michael  
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Missouri Department of Social Services  
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Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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**Sent:** Wednesday, July 11, 2018 7:52 AM  
**To:** Benne, Joy  
**Subject:** Map: Alternatives to Abortion

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Sorry, I didn't copy Michael here because I lost his last name. Please feel free to forward.

***Kathleen S. Wilcoxson, MPA***

*Public Information Administrator*

*FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
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Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

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## Benne, Joy

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**From:** Marsha Middleton <marsha@allianceforlifemissouri.com>  
**Sent:** Tuesday, July 17, 2018 9:52 AM  
**To:** Benne, Joy  
**Subject:** RE: A2A FY19 contract renewal questions (Alliance)  
**Attachments:** Attachment 1 Geographic Regions (1).docx

Joy:

Here is the information you requested I think...

Transportation – bus passes/cab fare/gas cards

Utility Assistance – electric/water/gas/basic phone service/trash

Housing Assistance – deposits for a home/rent or mortgage payment/emergency housing

Childcare – on-site childcare while clients attend subcontractor classes/case management or childcare until they can get government assistance childcare in place or childcare assistance to cover the difference in the actual childcare cost and what is supplemented by the government program. Most of our childcare is provided on a short-term basis however we have one subcontractor that provides on-site daycare services to their residents as long as they are doing their programs.

Supplies – this can be a number of things; household things needed to get into a safe home environment, baby care items, personal hygiene items, pack-n-plays to have a safe sleep environment, diapers(if they have no other resource or out of certain sizes), to name a few.

RFO – car repairs/car insurance/car tags/basic appliances or furniture/birth certificates to name a few. This too varies all the time.

I have attached the region list we have that shows what sub is in each region. Some of those subs have satellite offices or field workers in other regions beyond where their office is located, so while they may be in listed under one region they are serving other regions too. We are also adding at least 3 more subs soon.

Thanks,  
Marsha

---

**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]  
**Sent:** Sunday, July 15, 2018 2:47 PM  
**To:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** A2A FY19 contract renewal questions (Alliance)

Marsha,

Please provide addition information on the following budget categories for each region:

Transportation

Utility Assistance

Housing Assistance

Childcare

Supplies

RFO

For example, what is being considered for each category (bus tickets, water bill, emergency shelter, car payments, etc.)

How many subcontractors are in each region?

Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services

Division of Finance & Administrative Services

Broadway State Office Building

221 W. High St., Room 310 - P.O. Box 1082

Jefferson City, MO 65102-1082

Phone: (573) 751-7027

Fax: 573-751-7598

Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Benne, Joy  
**Sent:** Tuesday, July 17, 2018 12:16 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Alternatives to Abortion - FY19 Contract Renewals  
**Attachments:** Re: A2A FY19 contract renewal questions; RE: CS170042004-003 renew and amend - The Haven of Grace; The LIGHT House A2A Budget/Price Analysis; Re: A2A FY19 contract renewal questions; RE: A2A FY19 contract renewal questions

I've added Lutheran to the list as all their budget pages changed from what was originally sent. The only two (2), so far, that have not changed from what was originally submitted is Laclede County Pregnancy Center and Nurses for Newborns. Alliance for Life and Catholic Charities of Southern Missouri are still out for clarification and will be submitted when completed. Let me know if anything else is needed. Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Morrison, Mary Ann  
**Sent:** Tuesday, July 17, 2018 11:48 AM  
**To:** Benne, Joy  
**Subject:** FW: Alternatives to Abortion - FY19 Contract Renewals

Can you please provide the revised budgets for the vendors listed below so OA can document the file?

Thanks.

**Mary Ann Morrison, Procurement Officer II**

DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Kleffner, Julie  
**Sent:** Tuesday, July 17, 2018 11:00 AM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Alternatives to Abortion - FY19 Contract Renewals

It appears the budget for CS170042003 is different than what I originally sent for our review. Do you have documentation showing Faith Maternity Care submitted the revised budget you sent me?

It appears the budget for CS170042004 is different than what I originally sent for our review. Do you have documentation showing Haven of Grace submitted the revised budget you sent me?

It appears the budget for CS170042006 is different than what I originally sent for our review. Do you have documentation showing The LIGHT House submitted the revised budget you sent me?

It appears the budget for CS170042008 is different than what I originally sent for our review. Do you have documentation showing Mother's Refuge submitted the revised budget you sent me?

I need these information to document the file showing the contractor, not your office, revised the budgets.

THANKS

---

**From:** Morrison, Mary Ann  
**Sent:** Tuesday, July 17, 2018 10:03 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** FW: Alternatives to Abortion - FY19 Contract Renewals

Seven (7) of the nine (9) amendments have been approved to proceed (see attached).

Please advise if you have any questions.

Thank you.

**Mary Ann Morrison, Procurement Officer II**  
DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Benne, Joy  
**Sent:** Tuesday, July 17, 2018 8:54 AM  
**To:** Morrison, Mary Ann  
**Subject:** Alternatives to Abortion - FY19 Contract Renewals

Mary Ann,  
Please find attached the approved Alternatives to Abortion FY19 contract renewals. I'm still waiting on Alliance for Life and Catholic Charities to respond to some questions and then receive Department approval.  
The Department's approval is in the attached email.  
Let me know if there are questions.  
Thanks.



## Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310 - P.O. Box 1082  
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Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Benne, Joy  
**Sent:** Tuesday, July 17, 2018 1:42 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

I will let you assist AFL on the below issue.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 12:26 PM  
**To:** Benne, Joy  
**Cc:** Fooks, Michael  
**Subject:** Subcontractor change  
**Importance:** High

Joy and Michael;

FYI – Shiloh Center will not be serving as a subcontractor during this FY19 cycle.

Therefore, we need them taken out of the database. Not sure what we need to do with the clients they have in the system? They haven't had very many so that is one of the reasons they are dropping for now. They have gone through a lot of transition and it has been difficult on their ministry.

Please advise.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

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*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*



---

**From:** Fooks, Michael  
**Sent:** Tuesday, July 17, 2018 2:41 PM  
**To:** 'Marsha Middleton'  
**Subject:** RE: Subcontractor change

What I will do is have ITSD reassign all their clients to Alliance for Life therefore allowing you the opportunity to reassign them as you see fit.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 2:29 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

I do not have a list like that. We will have going forward with this 19 cycle.

Do you want me to go in and have them discharge all their clients before you shut them off?

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Tuesday, July 17, 2018 1:43 PM  
**To:** 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** RE: Subcontractor change

Do you have a list of active A2A clients at the Shiloh Center?

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
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---

**From:** Marsha Middleton <marsha@allianceforlifemissouri.com>  
**Sent:** Tuesday, July 17, 2018 3:27 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

Ok thank you!

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
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**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]

**Sent:** Tuesday, July 17, 2018 12:26 PM

**To:** Benne, Joy

**Cc:** Fooks, Michael

**Subject:** Subcontractor change

**Importance:** High

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Thank you.

*Marsha*

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---

**From:** Benne, Joy  
**Sent:** Wednesday, July 18, 2018 2:00 PM  
**To:** Jacobs, Gina M  
**Subject:** A2A FY19 Renewal - Approval Request  
**Attachments:** CS170042001-003 (Alliance for Life - FY19) 7-12-18.pdf

Gina,  
Attached for your review/approval is the Alliance for Life A2A FY19 contract renewal. I've included an email with the document to provide more information on the larger Participant Services budget categories. Just a FYI, this contractor covers 8 of the 9 regions and has a total of 27 subcontractors and will be adding 3 more in FY19.  
If any questions please let me know.  
Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
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221 W. High St., Room 310 - P.O. Box 1082  
Jefferson City, MO 65102-1082  
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STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT RENEWAL

AMENDMENT NO.: 003  
CONTRACT NO.: CS170042001  
TITLE: Alternatives to Abortion Program Services  
ISSUE DATE: 6/26/18

REQ NO.: NR 886 DFA18000259  
BUYER: Julie Kleffner  
PHONE NO.: (573) 751-7656  
E-MAIL: [Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)

TO: ALLIANCE FOR LIFE – MISSOURI INC  
106 5TH AVE S PO BOX 65  
GREENWOOD MI 48034-8627

RETURN AMENDMENT BY NO LATER THAN: 07/11/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:


SCAN AND E-MAIL TO:	<a href="mailto:Julie.Kleffner@oa.mo.gov">Julie.Kleffner@oa.mo.gov</a>
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services  
Division of Finance and Administrative Services  
221 W. High Street, Room 310  
Post Office Box 1082  
Jefferson City MO 65102-1082

**SIGNATURE REQUIRED**

VENDOR NAME	MissouriBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Alliance for Life – Missouri, Inc.	
MAILING ADDRESS	
487 SW Ward Rd.	
CITY, STATE, ZIP CODE	
Lee's Summit, MO 64081	

CONTACT PERSON	EMAIL ADDRESS
Marsha J. Middleton	<a href="mailto:marsha@allianceforlifemissouri.com">marsha@allianceforlifemissouri.com</a>
PHONE NUMBER	FAX NUMBER
816-806-4168	855-856-5240
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	07/11/2018
PRINTED NAME	TITLE
Marsha J. Middleton	CEO

**Budget Price Analysis – 2019**  
**Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$16,588.30
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$5,000.00
Office Utilities	\$6,365.58
Facility Insurance	\$1,000.00
Office Supplies	\$1,000.00
Equipment	\$1,000.00
Office Communications	\$616.02
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$164.85
Other	\$1,000.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$205.34
Depreciation Expense	\$1,200.00
Communication & Technology Support	\$1,500.00
Security/Monitoring Services	\$205.35
<b>TOTAL</b>	<b>\$149,077.89</b>
<b>10% Admin</b>	<b>\$14,907.79</b>
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$14,648.63
Childcare	\$4,312.17
Clothing	\$205.34
Food	\$1,232.05
Supplies	\$13,400.56
RFO	\$2,874.78
<b>TOTAL</b>	<b>\$56,180.97</b>

**Maximum Annual Total Price \$220,166.65**

**Budget Price Analysis – 2019**  
**Region 3**

Program Salaries and Wages	\$195,368.60
Employee Benefits	\$28,515.90
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$10,000.00
Office Utilities	\$6,000.00
Facility Insurance	\$1,000.00
Office Supplies	\$2,000.00
Equipment	\$3,000.00
Office Communications	\$500.00
Office repairs/maintenance	\$1,000.00
Contract/consulting	\$500.00
Other	\$1,000.00
Background Checks	\$1,000.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$150.00
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$1,000.00
<b>TOTAL</b>	<b>\$256,270.38</b>
<b>10% Admin</b>	<b>\$25,627.04</b>
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$652.80
Housing Assistance	\$33,652.76
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$8,000.00
<b>TOTAL</b>	<b>\$98,783.88</b>

**Maximum Annual Total Price    \$380,681.30**

**Budget Price Analysis – 2019**  
**Region 4**

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$18,456.16
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$9,981.82
Office Utilities	\$5,000.00
Facility Insurance	\$2,500.00
Office Supplies	\$2,500.00
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$500.00
Contract/consulting	\$45.69
Other	\$500.00
Background Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$228.46
<b>TOTAL</b>	<b>\$165,864.24</b>
<b>10% Admin</b>	<b>\$16,586.42</b>
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,137.63
Emergency Shelter	\$325.48
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$325.48
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
<b>TOTAL</b>	<b>\$63,934.36</b>

**Maximum Annual Total Price \$246,385.02**

**Budget Price Analysis – 2019**  
**Region 5**

Program Salaries and Wages	\$45,000.00
Employee Benefits	\$6,885.00
Employee Travel	\$4,000.00
Employee Training	\$494.15
Office Rent/Space	\$15,000.00
Office Utilities	\$5,000.00
Facility Insurance	\$4,500.00
Office Supplies	\$4,420.71
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$200.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$123.54
Depreciation Expense	\$500.00
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
<b>TOTAL</b>	<b>\$89,688.30</b>
<b>10% Admin</b>	<b>\$8,968.83</b>
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$176.00
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$176.00
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.54
<b>TOTAL</b>	<b>\$34,571.92</b>

**Maximum Annual Total Price \$133,229.05**

**Budget Price Analysis – 2019**  
**Region 6**

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$276.93
Background Checks	\$166.16
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.84
<b>TOTAL</b>	<b>\$402,098.87</b>
<b>10% Admin</b>	<b>\$40,209.89</b>
Transportation	\$24,000.00
Job Training	\$500.00
Tuition Assistance	\$500.00
Contracted Residential	\$0.00
Utility Assistance	\$24,000.00
Emergency Shelter	\$789.06
Housing Assistance	\$59,000.00
Childcare	\$12,000.00
Clothing	\$789.05
Food	\$3,323.13
Supplies	\$22,340.80
RFO	\$7,753.97
<b>TOTAL</b>	<b>\$154,996.01</b>

**Maximum Annual Total Price \$597,304.77**

**Budget Price Analysis – 2019**  
**Region 7**

Program Salaries and Wages	\$85,000.00
Employee Benefits	\$12,240.00
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$2,000.00
Office Communications	\$2,500.00
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$1,500.00
Other	\$2,500.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$2,500.00
Depreciation Expense	\$9,000.00
Communication & Technology Support	\$5,000.00
Security/Monitoring Services	\$301.97
<b>TOTAL</b>	<b>\$166,981.77</b>
<b>10% Admin</b>	<b>\$16,698.18</b>
Transportation	\$15,488.83
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$25,000.00
Emergency Shelter	\$2,000.00
Housing Assistance	\$60,000.00
Childcare	\$6,341.73
Clothing	\$430.28
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$15,226.42
<b>TOTAL</b>	<b>\$142,002.78</b>

**Maximum Annual Total Price \$325,682.73**

**Budget Price Analysis – 2019**  
**Region 8**

Program Salaries and Wages	\$35,000.00
Employee Benefits	\$5,355.00
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$1,500.00
Office Utilities	\$2,149.23
Facility Insurance	\$2,000.00
Office Supplies	\$3,000.00
Equipment	\$357.99
Office Communications	\$357.99
Office repairs/maintenance	\$300.00
Contract/consulting	\$100.00
Other	\$1,126.17
Background Checks	\$34.66
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$69.33
Depreciation Expense	\$150.00
Communication & Technology Support	\$150.00
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$52,551.66</b>
<b>10% Admin</b>	<b>\$5,255.17</b>
Transportation	\$6,100.00
Job Training	\$207.99
Tuition Assistance	\$150.00
Contracted Residential	\$0.00
Utility Assistance	\$500.00
Emergency Shelter	\$98.78
Housing Assistance	\$5,200.00
Childcare	\$1,455.93
Clothing	\$98.77
Food	\$600.00
Supplies	\$500.00
RFO	\$2,050.54
<b>TOTAL</b>	<b>\$16,962.01</b>

**Maximum Annual Total Price \$74,768.84**



**Budget Price Analysis – 2019**  
**Region 9**

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$12,893.00
Employee Travel	\$1,775.55
Employee Training	\$638.39
Office Rent/Space	\$4,000.00
Office Utilities	\$2,000.00
Facility Insurance	\$2,550.00
Office Supplies	\$2,553.58
Equipment	\$569.07
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$100.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$159.60
Depreciation Expense	\$500.00
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$115,868.50</b>
<b>10% Admin</b>	<b>\$11,586.85</b>
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$227.38
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$227.37
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
<b>TOTAL</b>	<b>\$44,663.53</b>

**Maximum Annual Total Price \$172,118.88**

**Budget Narrative**

The maximum annual total price per region breakdown was determined by:

1. Finding the total actual costs per region from the Quarterly Expenditure Reports for FY2018.
2. Comparing the total actual costs per region to the FY2018 Budget Price Analysis per region.
3. Adjusting each line item as needed based on the actual costs per region.

The Alliance for Life added three additional subcontractors during FY2018 increasing our overall number of clients served annually to approximately 1294.

The Alliance for Life will be adding additional subcontractors for FY2019 which will increase the overall number of clients served annually to approximately 1466.

- Average annual residential client cost is estimated to be **\$985,500.00**  
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**  
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

- Non-residential services, price per client per month = **\$83.33**
- Residential care services, price per client per month = **\$1,825.00**

---

**From:** Fooks, Michael  
**Sent:** Thursday, July 19, 2018 2:34 PM  
**To:** 'Marsha Middleton'  
**Subject:** RE: Subcontractor change

I believe the transfer of clients from Shiloh to Alliance for Life is complete. I am told there were 12 clients. You all should be able to assign them to whomever you wish now.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

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**Sent:** Tuesday, July 17, 2018 3:27 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

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**Sent:** Tuesday, July 17, 2018 2:41 PM  
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**Sent:** Tuesday, July 17, 2018 2:29 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

I do not have a list like that. We will have going forward with this 19 cycle.

Do you want me to go in and have them discharge all their clients before you shut them off?

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Tuesday, July 17, 2018 1:43 PM  
**To:** 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** RE: Subcontractor change

Do you have a list of active A2A clients at the Shiloh Center?

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

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**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 12:26 PM  
**To:** Benne, Joy  
**Cc:** Fooks, Michael  
**Subject:** Subcontractor change  
**Importance:** High

Joy and Michael;

FYI – Shiloh Center will not be serving as a subcontractor during this FY19 cycle.

Therefore, we need them taken out of the database. Not sure what we need to do with the clients they have in the system? They haven't had very many so that is one of the reasons they are dropping for now. They have gone through a lot of transition and it has been difficult on their ministry.

Please advise.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

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*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*



---

**From:** Fooks, Michael  
**Sent:** Thursday, July 19, 2018 3:02 PM  
**To:** Stone, Natalie D  
**Subject:** RE: Alternatives to Abortion Program

Ms. Stone,

Below I have some contact information for some agencies that cover Cass County and provide services for the Alternatives to Abortion program.

The Alternatives to Abortion Program helps women carry their unborn child to term instead of having an abortion, and assists them with caring for their child or placing their child for adoption if they choose. Services are available during pregnancy and for one year following birth.

The Alternatives to Abortion Program helps pregnant women decrease their use of tobacco, alcohol, and illegal drugs and have better nutrition. The program helps parents provide more responsible and competent care for their children to improve child health and development and helps parents continue their education, find a job and become independent for a better future.

Services are provided at no cost to eligible participants.

Alliance for Life - Missouri, Inc.	487 SW Ward Road	Lee's Summit	M
Golden Valley Door of Hope	PO Box 710	Clinton	M
Rachel House PRC	1260 NE Windsor Dr.	Lee's Summit	M
Light House	400 West Meyer Blvd, PO Box 22553	Kansas City	M
Lutheran Family and Children's Services of Missouri	9666 Olive Blvd, Ste 400	St Louis	M
Catholic Charities of Kansas City-St. Joseph, Inc.	4001 Blue Parkway, Suite 250	Kansas City	M
Mother's Refuge	14400 E. 42nd St. S., Ste #220	Independence	M

*Michael Fooks*

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

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**From:** Stone, Natalie D  
**Sent:** Thursday, July 19, 2018 2:53 PM  
**To:** DFAS A2APrograms  
**Subject:** Alternatives to Abortion Program

I am a child abuse neglect investigator in Cass County, I saw a flyer regarding the Alternatives to Abortion program and have a client who I think would benefit from this program. I am not familiar with this program and wanted to find out additional information as well as a contact person for enrollment. I appreciate your assistance.

Thank you,

*Natalie Stone, CSWIII*  
*Cass County Children's Division*  
*816-322-3842 ext 254*  
*660-429-9247 cell*  
*816-322-3662 fax*

---

**From:** Marsha Middleton <marsha@allianceforlifemissouri.com>  
**Sent:** Thursday, July 19, 2018 3:54 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

Thank you!

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Thursday, July 19, 2018 2:34 PM  
**To:** 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** RE: Subcontractor change

I believe the transfer of clients from Shiloh to Alliance for Life is complete. I am told there were 12 clients. You all should be able to assign them to whomever you wish now.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

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**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 3:27 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

Ok thank you!

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Tuesday, July 17, 2018 2:41 PM  
**To:** 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** RE: Subcontractor change

What I will do is have ITSD reassign all their clients to Alliance for Life therefore allowing you the opportunity to reassign them as you see fit.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
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Jefferson City, MO 65102-1082  
Phone: (573)526-3581



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**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 2:29 PM  
**To:** Fooks, Michael  
**Subject:** RE: Subcontractor change

I do not have a list like that. We will have going forward with this 19 cycle.

Do you want me to go in and have them discharge all their clients before you shut them off?

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Tuesday, July 17, 2018 1:43 PM  
**To:** 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** RE: Subcontractor change

Do you have a list of active A2A clients at the Shiloh Center?

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

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**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 12:26 PM  
**To:** Benne, Joy  
**Cc:** Fooks, Michael  
**Subject:** Subcontractor change  
**Importance:** High

Joy and Michael;

FYI – Shiloh Center will not be serving as a subcontractor during this FY19 cycle.

Therefore, we need them taken out of the database. Not sure what we need to do with the clients they have in the system? They haven't had very many so that is one of the reasons they are dropping for now. They have gone through a lot of transition and it has been difficult on their ministry.

Please advise.

Thank you.

*Marsha*  
Marsha Middleton  
CEO



487 SW Ward Rd.  
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---

**From:** Benne, Joy  
**Sent:** Friday, July 20, 2018 12:15 PM  
**To:** Marsha Middleton  
**Subject:** AFL - June 2018 Monthly Service Reporting

Marsha,

I don't know if you handle this or Mary. DSS still has not received the June 2018 Monthly Service Report. These numbers are holding up a report I have to submit which eventually goes to the legislators. Can you tell me how soon we will receive this?

Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
615 Howeton Court, P.O. Box 1643  
Jefferson City, MO 65102-1643  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Jacobs, Gina M  
**Sent:** Friday, July 20, 2018 3:57 PM  
**To:** Benne, Joy  
**Subject:** RE: A2A FY19 Renewal - Approval Request

I'm fine with this.

Gina M. Jacobs  
Deputy Director  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
P.O. Box 1643  
615 Howerton Court  
Jefferson City, MO 65102-1643

(573) 526-7832 - Voice  
(573) 526-4678 - Fax

---

**From:** Benne, Joy  
**Sent:** Wednesday, July 18, 2018 2:00 PM  
**To:** Jacobs, Gina M  
**Subject:** A2A FY19 Renewal - Approval Request

Gina,  
Attached for your review/approval is the Alliance for Life A2A FY19 contract renewal. I've included an email with the document to provide more information on the larger Participant Services budget categories. Just a FYI, this contractor covers 8 of the 9 regions and has a total of 27 subcontractors and will be adding 3 more in FY19.  
If any questions please let me know.  
Thanks.

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310 - P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Benne, Joy  
**Sent:** Friday, July 20, 2018 5:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Contract Renewal  
**Attachments:** CS170042001-003 (Alliance for Life - FY19) 7-12-18.pdf; RE: A2A FY19 Renewal - Approval Request

Mary Ann,  
Please find attached an approved Alternatives to Abortion FY19 contract renewal. I'm still waiting on Catholic Charities to respond to some questions and then receive Department approval.  
The Department's approval is in the attached email.  
Let me know if there are questions.  
Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Morrison, Mary Ann  
**Sent:** Wednesday, July 11, 2018 3:42 PM  
**To:** DFAS A2APrograms  
**Subject:** FW: Contract Renewal  
**Importance:** High

Please review and advise if approved to execute amendment.  
Thank you.

**Mary Ann Morrison, Procurement Officer II**

DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Kleffner, Julie  
**Sent:** Wednesday, July 11, 2018 3:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** FW: Contract Renewal  
**Importance:** High

For your review and approval.  
Julie

---

**From:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Sent:** Wednesday, July 11, 2018 11:40 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** Contract Renewal  
**Importance:** High

Julie;

Attached please find our signed contract renewal along with our budget analysis and budget narrative.

Please let me know if you have any trouble opening the zip file.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
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STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT RENEWAL

AMENDMENT NO.: 003  
CONTRACT NO.: CS170042001  
TITLE: Alternatives to Abortion Program Services  
ISSUE DATE: 6/26/18

REQ NO.: NR 886 DFA18000259  
BUYER: Julie Kleffner  
PHONE NO.: (573) 751-7656  
E-MAIL: [Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)

TO: ALLIANCE FOR LIFE – MISSOURI INC  
106 5TH AVE S PO BOX 65  
GREENWOOD NI 64034-8627

RETURN AMENDMENT BY NO LATER THAN: 07/11/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:


SCAN AND E-MAIL TO:	<a href="mailto:Julie.Kleffner@oa.mo.gov">Julie.Kleffner@oa.mo.gov</a>
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services  
Division of Finance and Administrative Services  
221 W. High Street, Room 310  
Post Office Box 1082  
Jefferson City MO 65102-1082

**SIGNATURE REQUIRED**

VENDOR NAME	MissouriBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Alliance for Life – Missouri, Inc.	
MAILING ADDRESS	
487 SW Ward Rd.	
CITY, STATE, ZIP CODE	
Lee's Summit, MO 64081	

CONTACT PERSON	EMAIL ADDRESS
Marsha J. Middleton	<a href="mailto:marsha@allianceforlifemissouri.com">marsha@allianceforlifemissouri.com</a>
PHONE NUMBER	FAX NUMBER
816-806-4168	855-856-5240
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	07/11/2018
PRINTED NAME	TITLE
Marsha J. Middleton	CEO

**Budget Price Analysis – 2019**  
**Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$16,588.30
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$5,000.00
Office Utilities	\$6,365.58
Facility Insurance	\$1,000.00
Office Supplies	\$1,000.00
Equipment	\$1,000.00
Office Communications	\$616.02
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$164.85
Other	\$1,000.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$205.34
Depreciation Expense	\$1,200.00
Communication & Technology Support	\$1,500.00
Security/Monitoring Services	\$205.35
<b>TOTAL</b>	<b>\$149,077.89</b>
<b>10% Admin</b>	<b>\$14,907.79</b>
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$14,648.63
Childcare	\$4,312.17
Clothing	\$205.34
Food	\$1,232.05
Supplies	\$13,400.56
RFO	\$2,874.78
<b>TOTAL</b>	<b>\$56,180.97</b>

**Maximum Annual Total Price \$220,166.65**



**Budget Price Analysis – 2019**  
**Region 3**

Program Salaries and Wages	\$195,368.60
Employee Benefits	\$28,515.90
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$10,000.00
Office Utilities	\$6,000.00
Facility Insurance	\$1,000.00
Office Supplies	\$2,000.00
Equipment	\$3,000.00
Office Communications	\$500.00
Office repairs/maintenance	\$1,000.00
Contract/consulting	\$500.00
Other	\$1,000.00
Background Checks	\$1,000.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$150.00
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$1,000.00
<b>TOTAL</b>	<b>\$256,270.38</b>
<b>10% Admin</b>	<b>\$25,627.04</b>
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$652.80
Housing Assistance	\$33,652.76
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$8,000.00
<b>TOTAL</b>	<b>\$98,783.88</b>

**Maximum Annual Total Price    \$380,681.30**

**Budget Price Analysis – 2019**  
**Region 4**

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$18,456.16
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$9,981.82
Office Utilities	\$5,000.00
Facility Insurance	\$2,500.00
Office Supplies	\$2,500.00
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$500.00
Contract/consulting	\$45.69
Other	\$500.00
Background Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$228.46
<b>TOTAL</b>	<b>\$165,864.24</b>
<b>10% Admin</b>	<b>\$16,586.42</b>
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,137.63
Emergency Shelter	\$325.48
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$325.48
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
<b>TOTAL</b>	<b>\$63,934.36</b>

**Maximum Annual Total Price \$246,385.02**

**Budget Price Analysis – 2019**  
**Region 5**

Program Salaries and Wages	\$45,000.00
Employee Benefits	\$6,885.00
Employee Travel	\$4,000.00
Employee Training	\$494.15
Office Rent/Space	\$15,000.00
Office Utilities	\$5,000.00
Facility Insurance	\$4,500.00
Office Supplies	\$4,420.71
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$200.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$123.54
Depreciation Expense	\$500.00
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
<b>TOTAL</b>	<b>\$89,688.30</b>
<b>10% Admin</b>	<b>\$8,968.83</b>
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$176.00
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$176.00
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.54
<b>TOTAL</b>	<b>\$34,571.92</b>

**Maximum Annual Total Price \$133,229.05**

**Budget Price Analysis – 2019**  
**Region 6**

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$276.93
Background Checks	\$166.16
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.84
<b>TOTAL</b>	<b>\$402,098.87</b>
<b>10% Admin</b>	<b>\$40,209.89</b>
Transportation	\$24,000.00
Job Training	\$500.00
Tuition Assistance	\$500.00
Contracted Residential	\$0.00
Utility Assistance	\$24,000.00
Emergency Shelter	\$789.06
Housing Assistance	\$59,000.00
Childcare	\$12,000.00
Clothing	\$789.05
Food	\$3,323.13
Supplies	\$22,340.80
RFO	\$7,753.97
<b>TOTAL</b>	<b>\$154,996.01</b>

**Maximum Annual Total Price \$597,304.77**

**Budget Price Analysis – 2019**  
**Region 7**

Program Salaries and Wages	\$85,000.00
Employee Benefits	\$12,240.00
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$2,000.00
Office Communications	\$2,500.00
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$1,500.00
Other	\$2,500.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$2,500.00
Depreciation Expense	\$9,000.00
Communication & Technology Support	\$5,000.00
Security/Monitoring Services	\$301.97
<b>TOTAL</b>	<b>\$166,981.77</b>
<b>10% Admin</b>	<b>\$16,698.18</b>
Transportation	\$15,488.83
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$25,000.00
Emergency Shelter	\$2,000.00
Housing Assistance	\$60,000.00
Childcare	\$6,341.73
Clothing	\$430.28
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$15,226.42
<b>TOTAL</b>	<b>\$142,002.78</b>

**Maximum Annual Total Price    \$325,682.73**

**Budget Price Analysis – 2019**  
**Region 8**

Program Salaries and Wages	\$35,000.00
Employee Benefits	\$5,355.00
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$1,500.00
Office Utilities	\$2,149.23
Facility Insurance	\$2,000.00
Office Supplies	\$3,000.00
Equipment	\$357.99
Office Communications	\$357.99
Office repairs/maintenance	\$300.00
Contract/consulting	\$100.00
Other	\$1,126.17
Background Checks	\$34.66
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$69.33
Depreciation Expense	\$150.00
Communication & Technology Support	\$150.00
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$52,551.66</b>
<b>10% Admin</b>	<b>\$5,255.17</b>
Transportation	\$6,100.00
Job Training	\$207.99
Tuition Assistance	\$150.00
Contracted Residential	\$0.00
Utility Assistance	\$500.00
Emergency Shelter	\$98.78
Housing Assistance	\$5,200.00
Childcare	\$1,455.93
Clothing	\$98.77
Food	\$600.00
Supplies	\$500.00
RFO	\$2,050.54
<b>TOTAL</b>	<b>\$16,962.01</b>

**Maximum Annual Total Price \$74,768.84**

**Budget Price Analysis – 2019**  
**Region 9**

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$12,893.00
Employee Travel	\$1,775.55
Employee Training	\$638.39
Office Rent/Space	\$4,000.00
Office Utilities	\$2,000.00
Facility Insurance	\$2,550.00
Office Supplies	\$2,553.58
Equipment	\$569.07
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$100.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$159.60
Depreciation Expense	\$500.00
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$115,868.50</b>
<b>10% Admin</b>	<b>\$11,586.85</b>
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$227.38
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$227.37
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
<b>TOTAL</b>	<b>\$44,663.53</b>

**Maximum Annual Total Price \$172,118.88**

**Budget Narrative**

The maximum annual total price per region breakdown was determined by:

1. Finding the total actual costs per region from the Quarterly Expenditure Reports for FY2018.
2. Comparing the total actual costs per region to the FY2018 Budget Price Analysis per region.
3. Adjusting each line item as needed based on the actual costs per region.

The Alliance for Life added three additional subcontractors during FY2018 increasing our overall number of clients served annually to approximately 1294.

The Alliance for Life will be adding additional subcontractors for FY2019 which will increase the overall number of clients served annually to approximately 1466.

- Average annual residential client cost is estimated to be **\$985,500.00**  
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**  
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

- Non-residential services, price per client per month = **\$83.33**
- Residential care services, price per client per month = **\$1,825.00**



---

**From:** Jacobs, Gina M  
**Sent:** Friday, July 20, 2018 3:57 PM  
**To:** Benne, Joy  
**Subject:** RE: A2A FY19 Renewal - Approval Request

I'm fine with this.

Gina M. Jacobs  
Deputy Director  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
P.O. Box 1643  
615 Howerton Court  
Jefferson City, MO 65102-1643

(573) 526-7832 - Voice  
(573) 526-4678 - Fax

---

**From:** Benne, Joy  
**Sent:** Wednesday, July 18, 2018 2:00 PM  
**To:** Jacobs, Gina M  
**Subject:** A2A FY19 Renewal - Approval Request

Gina,  
Attached for your review/approval is the Alliance for Life A2A FY19 contract renewal. I've included an email with the document to provide more information on the larger Participant Services budget categories. Just a FYI, this contractor covers 8 of the 9 regions and has a total of 27 subcontractors and will be adding 3 more in FY19.  
If any questions please let me know.  
Thanks.

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310 - P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Benne, Joy  
**Sent:** Friday, July 20, 2018 5:35 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Contract Renewal  
**Attachments:** RE: A2A FY19 contract renewal questions (Alliance)

Mary Ann,  
I forgot to attached the email from Alliance for Life

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Benne, Joy  
**Sent:** Friday, July 20, 2018 5:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Contract Renewal

Mary Ann,  
Please find attached an approved Alternatives to Abortion FY19 contract renewal. I'm still waiting on Catholic Charities to respond to some questions and then receive Department approval.  
The Department's approval is in the attached email.  
Let me know if there are questions.  
Thanks.

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Morrison, Mary Ann  
**Sent:** Wednesday, July 11, 2018 3:42 PM  
**To:** DFAS A2APrograms  
**Subject:** FW: Contract Renewal  
**Importance:** High

Please review and advise if approved to execute amendment.  
Thank you.

**Mary Ann Morrison, Procurement Officer II**

DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Kleffner, Julie  
**Sent:** Wednesday, July 11, 2018 3:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** FW: Contract Renewal  
**Importance:** High

For your review and approval.  
Julie

---

**From:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Sent:** Wednesday, July 11, 2018 11:40 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** Contract Renewal  
**Importance:** High

Julie;

Attached please find our signed contract renewal along with our budget analysis and budget narrative.

Please let me know if you have any trouble opening the zip file.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

*Our Vision: To unify and champion LIFE ministries.*

*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*



---

**From:** Benne, Joy  
**Sent:** Wednesday, July 18, 2018 9:38 AM  
**To:** 'Marsha Middleton'  
**Subject:** RE: A2A FY19 contract renewal questions (Alliance)

Marsha,  
I'm will be including the email below providing the breakdown of the identified categories with your budget narrative. I will not be including the attachment. If you want to submit a new budget narrative feel free to do so.  
Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 9:52 AM  
**To:** Benne, Joy  
**Subject:** RE: A2A FY19 contract renewal questions (Alliance)

Joy:

Here is the information you requested I think...

Transportation – bus passes/cab fare/gas cards

Utility Assistance – electric/water/gas/basic phone service/trash

Housing Assistance – deposits for a home/rent or mortgage payment/emergency housing

Childcare – on-site childcare while clients attend subcontractor classes/case management or childcare until they can get government assistance childcare in place or childcare assistance to cover the difference in the actual childcare cost and what is supplemented by the government program. Most of our childcare is provided on a short-term basis however we have one subcontractor that provides on-site daycare services to their residents as long as they are doing their programs.

Supplies – this can be a number of things; household things needed to get into a safe home environment, baby care items, personal hygiene items, pack-n-plays to have a safe sleep environment, diapers(if they have no other resource or out of certain sizes), to name a few.

RFO – car repairs/car insurance/car tags/basic appliances or furniture/birth certificates to name a few. This too varies all the time.

I have attached the region list we have that shows what sub is in each region. Some of those subs have satellite offices or field workers in other regions beyond where their office is located, so while they may be in listed under one region they are serving other regions too. We are also adding at least 3 more subs soon.

Thanks,  
Marsha

---

**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]  
**Sent:** Sunday, July 15, 2018 2:47 PM  
**To:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** A2A FY19 contract renewal questions (Alliance)

Marsha,

Please provide addition information on the following budget categories for each region:

Transportation

Utility Assistance

Housing Assistance

Childcare

Supplies

RFO

For example, what is being considered for each category (bus tickets, water bill, emergency shelter, car payments, etc.)

How many subcontractors are in each region?

Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services

Division of Finance & Administrative Services

Broadway State Office Building

221 W. High St., Room 310 - P.O. Box 1082

Jefferson City, MO 65102-1082

Phone: (573) 751-7027

Fax: 573-751-7598

Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Marsha Middleton <marsha@allianceforlifemissouri.com>  
**Sent:** Saturday, July 21, 2018 8:23 AM  
**To:** Benne, Joy  
**Subject:** Re: AFL - June 2018 Monthly Service Reporting

Mary will be back from vacation Monday. I'll have her send ASAP.

Thank you.  
Marsha

Sent from my iPhone

On Jul 20, 2018, at 12:14 PM, Benne, Joy <[Joy.E.Benne@dss.mo.gov](mailto:Joy.E.Benne@dss.mo.gov)> wrote:

Marsha,  
I don't know if you handle this or Mary. DSS still has not received the June 2018 Monthly Service Report. These numbers are holding up a report I have to submit which eventually goes to the legislators. Can you tell me how soon we will receive this?  
Thanks.

### Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
615 Howeton Court, P.O. Box 1643  
Jefferson City, MO 65102-1643  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Benne, Joy  
**Sent:** Saturday, July 21, 2018 8:24 AM  
**To:** 'Marsha Middleton'  
**Subject:** RE: AFL - June 2018 Monthly Service Reporting

Thank you Marsha

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

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**Sent:** Saturday, July 21, 2018 8:23 AM  
**To:** Benne, Joy  
**Subject:** Re: AFL - June 2018 Monthly Service Reporting

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Missouri Department of Social Services  
Division of Finance & Administrative Services  
615 Howeton Court, P.O. Box 1643  
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Phone: (573) 751-7027  
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---

**From:** Fooks, Michael  
**Sent:** Monday, July 23, 2018 9:03 AM  
**To:** Benne, Joy  
**Subject:** Survey spreadsheet has been updated with AFL

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581



---

**From:** Morrison, Mary Ann  
**Sent:** Tuesday, July 24, 2018 9:32 AM  
**To:** Kleffner, Julie  
**Subject:** FW: Contract Renewal/A2A  
**Attachments:** CS170042001-003 (Alliance for Life - FY19) 7-12-18.pdf; RE: A2A FY19 Renewal - Approval Request; RE: A2A FY19 contract renewal questions (Alliance)

Julie,

Please see attached for Alliance for Life. If you have any questions, please let me know.

Thank you.

**Mary Ann Morrison, Procurement Officer II**  
DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Benne, Joy  
**Sent:** Friday, July 20, 2018 5:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Contract Renewal

Mary Ann,  
Please find attached an approved Alternatives to Abortion FY19 contract renewal. I'm still waiting on Catholic Charities to respond to some questions and then receive Department approval.  
The Department's approval is in the attached email.  
Let me know if there are questions.  
Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Morrison, Mary Ann  
**Sent:** Wednesday, July 11, 2018 3:42 PM  
**To:** DFAS A2APrograms  
**Subject:** FW: Contract Renewal  
**Importance:** High

Please review and advise if approved to execute amendment.  
Thank you.

**Mary Ann Morrison, Procurement Officer II**  
DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Kleffner, Julie  
**Sent:** Wednesday, July 11, 2018 3:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** FW: Contract Renewal  
**Importance:** High

For your review and approval.  
Julie

---

**From:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Sent:** Wednesday, July 11, 2018 11:40 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** Contract Renewal  
**Importance:** High

Julie;

Attached please find our signed contract renewal along with our budget analysis and budget narrative.

Please let me know if you have any trouble opening the zip file.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

*Our Vision: To unify and champion LIFE ministries.*

*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*





STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT RENEWAL

AMENDMENT NO.: 003  
CONTRACT NO.: CS170042001  
TITLE: Alternatives to Abortion Program Services  
ISSUE DATE: 6/26/18

REQ NO.: NR 886 DFA18000259  
BUYER: Julie Kleffner  
PHONE NO.: (573) 751-7656  
E-MAIL: [Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)

TO: ALLIANCE FOR LIFE – MISSOURI INC  
106 5TH AVE S PO BOX 65  
GREENWOOD NI 64034-8627

RETURN AMENDMENT BY NO LATER THAN: 07/11/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:


SCAN AND E-MAIL TO:	<a href="mailto:Julie.Kleffner@oa.mo.gov">Julie.Kleffner@oa.mo.gov</a>
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services  
Division of Finance and Administrative Services  
221 W. High Street, Room 310  
Post Office Box 1082  
Jefferson City MO 65102-1082

**SIGNATURE REQUIRED**

VENDOR NAME	MissouriBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Alliance for Life – Missouri, Inc.	
MAILING ADDRESS	
487 SW Ward Rd.	
CITY, STATE, ZIP CODE	
Lee's Summit, MO 64081	

CONTACT PERSON	EMAIL ADDRESS
Marsha J. Middleton	<a href="mailto:marsha@allianceforlifemissouri.com">marsha@allianceforlifemissouri.com</a>
PHONE NUMBER	FAX NUMBER
816-806-4168	855-856-5240
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	07/11/2018
PRINTED NAME	TITLE
Marsha J. Middleton	CEO

**Budget Price Analysis – 2019**  
**Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$16,588.30
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$5,000.00
Office Utilities	\$6,365.58
Facility Insurance	\$1,000.00
Office Supplies	\$1,000.00
Equipment	\$1,000.00
Office Communications	\$616.02
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$164.85
Other	\$1,000.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$205.34
Depreciation Expense	\$1,200.00
Communication & Technology Support	\$1,500.00
Security/Monitoring Services	\$205.35
<b>TOTAL</b>	<b>\$149,077.89</b>
<b>10% Admin</b>	<b>\$14,907.79</b>
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$14,648.63
Childcare	\$4,312.17
Clothing	\$205.34
Food	\$1,232.05
Supplies	\$13,400.56
RFO	\$2,874.78
<b>TOTAL</b>	<b>\$56,180.97</b>

**Maximum Annual Total Price \$220,166.65**

**Budget Price Analysis – 2019**  
**Region 3**

Program Salaries and Wages	\$195,368.60
Employee Benefits	\$28,515.90
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$10,000.00
Office Utilities	\$6,000.00
Facility Insurance	\$1,000.00
Office Supplies	\$2,000.00
Equipment	\$3,000.00
Office Communications	\$500.00
Office repairs/maintenance	\$1,000.00
Contract/consulting	\$500.00
Other	\$1,000.00
Background Checks	\$1,000.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$150.00
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$1,000.00
<b>TOTAL</b>	<b>\$256,270.38</b>
<b>10% Admin</b>	<b>\$25,627.04</b>
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$652.80
Housing Assistance	\$33,652.76
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$8,000.00
<b>TOTAL</b>	<b>\$98,783.88</b>

**Maximum Annual Total Price    \$380,681.30**

**Budget Price Analysis – 2019**  
**Region 4**

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$18,456.16
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$9,981.82
Office Utilities	\$5,000.00
Facility Insurance	\$2,500.00
Office Supplies	\$2,500.00
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$500.00
Contract/consulting	\$45.69
Other	\$500.00
Background Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$228.46
<b>TOTAL</b>	<b>\$165,864.24</b>
<b>10% Admin</b>	<b>\$16,586.42</b>
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,137.63
Emergency Shelter	\$325.48
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$325.48
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
<b>TOTAL</b>	<b>\$63,934.36</b>

**Maximum Annual Total Price \$246,385.02**

**Budget Price Analysis – 2019**  
**Region 5**

Program Salaries and Wages	\$45,000.00
Employee Benefits	\$6,885.00
Employee Travel	\$4,000.00
Employee Training	\$494.15
Office Rent/Space	\$15,000.00
Office Utilities	\$5,000.00
Facility Insurance	\$4,500.00
Office Supplies	\$4,420.71
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$200.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$123.54
Depreciation Expense	\$500.00
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
<b>TOTAL</b>	<b>\$89,688.30</b>
<b>10% Admin</b>	<b>\$8,968.83</b>
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$176.00
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$176.00
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.54
<b>TOTAL</b>	<b>\$34,571.92</b>

**Maximum Annual Total Price    \$133,229.05**



**Budget Price Analysis – 2019**  
**Region 6**

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$276.93
Background Checks	\$166.16
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.84
<b>TOTAL</b>	<b>\$402,098.87</b>
<b>10% Admin</b>	<b>\$40,209.89</b>
Transportation	\$24,000.00
Job Training	\$500.00
Tuition Assistance	\$500.00
Contracted Residential	\$0.00
Utility Assistance	\$24,000.00
Emergency Shelter	\$789.06
Housing Assistance	\$59,000.00
Childcare	\$12,000.00
Clothing	\$789.05
Food	\$3,323.13
Supplies	\$22,340.80
RFO	\$7,753.97
<b>TOTAL</b>	<b>\$154,996.01</b>

**Maximum Annual Total Price \$597,304.77**

**Budget Price Analysis – 2019**  
**Region 7**

Program Salaries and Wages	\$85,000.00
Employee Benefits	\$12,240.00
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$2,000.00
Office Communications	\$2,500.00
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$1,500.00
Other	\$2,500.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$2,500.00
Depreciation Expense	\$9,000.00
Communication & Technology Support	\$5,000.00
Security/Monitoring Services	\$301.97
<b>TOTAL</b>	<b>\$166,981.77</b>
<b>10% Admin</b>	<b>\$16,698.18</b>
Transportation	\$15,488.83
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$25,000.00
Emergency Shelter	\$2,000.00
Housing Assistance	\$60,000.00
Childcare	\$6,341.73
Clothing	\$430.28
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$15,226.42
<b>TOTAL</b>	<b>\$142,002.78</b>

**Maximum Annual Total Price \$325,682.73**

**Budget Price Analysis – 2019**  
**Region 8**

Program Salaries and Wages	\$35,000.00
Employee Benefits	\$5,355.00
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$1,500.00
Office Utilities	\$2,149.23
Facility Insurance	\$2,000.00
Office Supplies	\$3,000.00
Equipment	\$357.99
Office Communications	\$357.99
Office repairs/maintenance	\$300.00
Contract/consulting	\$100.00
Other	\$1,126.17
Background Checks	\$34.66
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$69.33
Depreciation Expense	\$150.00
Communication & Technology Support	\$150.00
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$52,551.66</b>
<b>10% Admin</b>	<b>\$5,255.17</b>
Transportation	\$6,100.00
Job Training	\$207.99
Tuition Assistance	\$150.00
Contracted Residential	\$0.00
Utility Assistance	\$500.00
Emergency Shelter	\$98.78
Housing Assistance	\$5,200.00
Childcare	\$1,455.93
Clothing	\$98.77
Food	\$600.00
Supplies	\$500.00
RFO	\$2,050.54
<b>TOTAL</b>	<b>\$16,962.01</b>

**Maximum Annual Total Price \$74,768.84**

**Budget Price Analysis – 2019**  
**Region 9**

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$12,893.00
Employee Travel	\$1,775.55
Employee Training	\$638.39
Office Rent/Space	\$4,000.00
Office Utilities	\$2,000.00
Facility Insurance	\$2,550.00
Office Supplies	\$2,553.58
Equipment	\$569.07
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$100.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$159.60
Depreciation Expense	\$500.00
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$115,868.50</b>
<b>10% Admin</b>	<b>\$11,586.85</b>
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$227.38
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$227.37
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
<b>TOTAL</b>	<b>\$44,663.53</b>

**Maximum Annual Total Price \$172,118.88**

**Budget Narrative**

The maximum annual total price per region breakdown was determined by:

1. Finding the total actual costs per region from the Quarterly Expenditure Reports for FY2018.
2. Comparing the total actual costs per region to the FY2018 Budget Price Analysis per region.
3. Adjusting each line item as needed based on the actual costs per region.

The Alliance for Life added three additional subcontractors during FY2018 increasing our overall number of clients served annually to approximately 1294.

The Alliance for Life will be adding additional subcontractors for FY2019 which will increase the overall number of clients served annually to approximately 1466.

- Average annual residential client cost is estimated to be **\$985,500.00**  
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**  
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

- Non-residential services, price per client per month = **\$83.33**
- Residential care services, price per client per month = **\$1,825.00**

---

**From:** Jacobs, Gina M  
**Sent:** Friday, July 20, 2018 3:57 PM  
**To:** Benne, Joy  
**Subject:** RE: A2A FY19 Renewal - Approval Request

I'm fine with this.

Gina M. Jacobs  
Deputy Director  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
P.O. Box 1643  
615 Howerton Court  
Jefferson City, MO 65102-1643

(573) 526-7832 - Voice  
(573) 526-4678 - Fax

---

**From:** Benne, Joy  
**Sent:** Wednesday, July 18, 2018 2:00 PM  
**To:** Jacobs, Gina M  
**Subject:** A2A FY19 Renewal - Approval Request

Gina,  
Attached for your review/approval is the Alliance for Life A2A FY19 contract renewal. I've included an email with the document to provide more information on the larger Participant Services budget categories. Just a FYI, this contractor covers 8 of the 9 regions and has a total of 27 subcontractors and will be adding 3 more in FY19.  
If any questions please let me know.  
Thanks.

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310 - P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

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**To:** Benne, Joy  
**Subject:** RE: A2A FY19 Renewal - Approval Request

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Gina M. Jacobs  
Deputy Director  
Missouri Department of Social Services  
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P.O. Box 1643  
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**Sent:** Wednesday, July 18, 2018 2:00 PM  
**To:** Jacobs, Gina M  
**Subject:** A2A FY19 Renewal - Approval Request

Gina,  
Attached for your review/approval is the Alliance for Life A2A FY19 contract renewal. I've included an email with the document to provide more information on the larger Participant Services budget categories. Just a FYI, this contractor covers 8 of the 9 regions and has a total of 27 subcontractors and will be adding 3 more in FY19.  
If any questions please let me know.  
Thanks.

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
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---

**From:** Morrison, Mary Ann  
**Sent:** Tuesday, July 24, 2018 9:32 AM  
**To:** Kleffner, Julie  
**Subject:** FW: Contract Renewal/A2A  
**Attachments:** CS170042001-003 (Alliance for Life - FY19) 7-12-18.pdf; RE: A2A FY19 Renewal - Approval Request; RE: A2A FY19 contract renewal questions (Alliance)

Julie,

Please see attached for Alliance for Life. If you have any questions, please let me know.

Thank you.

**Mary Ann Morrison, Procurement Officer II**  
DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Benne, Joy  
**Sent:** Friday, July 20, 2018 5:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Contract Renewal

Mary Ann,  
Please find attached an approved Alternatives to Abortion FY19 contract renewal. I'm still waiting on Catholic Charities to respond to some questions and then receive Department approval.  
The Department's approval is in the attached email.  
Let me know if there are questions.  
Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Morrison, Mary Ann  
**Sent:** Wednesday, July 11, 2018 3:42 PM  
**To:** DFAS A2APrograms  
**Subject:** FW: Contract Renewal  
**Importance:** High



Please review and advise if approved to execute amendment.  
Thank you.

**Mary Ann Morrison, Procurement Officer II**  
DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Kleffner, Julie  
**Sent:** Wednesday, July 11, 2018 3:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** FW: Contract Renewal  
**Importance:** High

For your review and approval.  
Julie

---

**From:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Sent:** Wednesday, July 11, 2018 11:40 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** Contract Renewal  
**Importance:** High

Julie;

Attached please find our signed contract renewal along with our budget analysis and budget narrative.

Please let me know if you have any trouble opening the zip file.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

*Our Vision: To unify and champion LIFE ministries.*

*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*





STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING  
CONTRACT RENEWAL

AMENDMENT NO.: 003  
CONTRACT NO.: CS170042001  
TITLE: Alternatives to Abortion Program Services  
ISSUE DATE: 6/26/18

REQ NO.: NR 886 DFA18000259  
BUYER: Julie Kleffner  
PHONE NO.: (573) 751-7656  
E-MAIL: [Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)

TO: ALLIANCE FOR LIFE – MISSOURI INC  
106 5TH AVE S PO BOX 65  
GREENWOOD NI 64034-8627

RETURN AMENDMENT BY NO LATER THAN: 07/11/18 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:


SCAN AND E-MAIL TO:	<a href="mailto:Julie.Kleffner@oa.mo.gov">Julie.Kleffner@oa.mo.gov</a>
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services  
Division of Finance and Administrative Services  
221 W. High Street, Room 310  
Post Office Box 1082  
Jefferson City MO 65102-1082

**SIGNATURE REQUIRED**

VENDOR NAME	MissouriBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Alliance for Life – Missouri, Inc.	
MAILING ADDRESS	
487 SW Ward Rd.	
CITY, STATE, ZIP CODE	
Lee's Summit, MO 64081	

CONTACT PERSON	EMAIL ADDRESS
Marsha J. Middleton	<a href="mailto:marsha@allianceforlifemissouri.com">marsha@allianceforlifemissouri.com</a>
PHONE NUMBER	FAX NUMBER
816-806-4168	855-856-5240
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	07/11/2018
PRINTED NAME	TITLE
Marsha J. Middleton	CEO

**Budget Price Analysis – 2019**  
**Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$16,588.30
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$5,000.00
Office Utilities	\$6,365.58
Facility Insurance	\$1,000.00
Office Supplies	\$1,000.00
Equipment	\$1,000.00
Office Communications	\$616.02
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$164.85
Other	\$1,000.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$205.34
Depreciation Expense	\$1,200.00
Communication & Technology Support	\$1,500.00
Security/Monitoring Services	\$205.35
<b>TOTAL</b>	<b>\$149,077.89</b>
<b>10% Admin</b>	<b>\$14,907.79</b>
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$14,648.63
Childcare	\$4,312.17
Clothing	\$205.34
Food	\$1,232.05
Supplies	\$13,400.56
RFO	\$2,874.78
<b>TOTAL</b>	<b>\$56,180.97</b>

**Maximum Annual Total Price \$220,166.65**

**Budget Price Analysis – 2019**  
**Region 3**

Program Salaries and Wages	\$195,368.60
Employee Benefits	\$28,515.90
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$10,000.00
Office Utilities	\$6,000.00
Facility Insurance	\$1,000.00
Office Supplies	\$2,000.00
Equipment	\$3,000.00
Office Communications	\$500.00
Office repairs/maintenance	\$1,000.00
Contract/consulting	\$500.00
Other	\$1,000.00
Background Checks	\$1,000.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$150.00
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$1,000.00
<b>TOTAL</b>	<b>\$256,270.38</b>
<b>10% Admin</b>	<b>\$25,627.04</b>
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$652.80
Housing Assistance	\$33,652.76
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$8,000.00
<b>TOTAL</b>	<b>\$98,783.88</b>

**Maximum Annual Total Price    \$380,681.30**

**Budget Price Analysis – 2019**  
**Region 4**

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$18,456.16
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$9,981.82
Office Utilities	\$5,000.00
Facility Insurance	\$2,500.00
Office Supplies	\$2,500.00
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$500.00
Contract/consulting	\$45.69
Other	\$500.00
Background Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$500.00
Communication & Technology Support	\$500.00
Security/Monitoring Services	\$228.46
<b>TOTAL</b>	<b>\$165,864.24</b>
<b>10% Admin</b>	<b>\$16,586.42</b>
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,137.63
Emergency Shelter	\$325.48
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$325.48
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
<b>TOTAL</b>	<b>\$63,934.36</b>

**Maximum Annual Total Price \$246,385.02**

**Budget Price Analysis – 2019**  
**Region 5**

Program Salaries and Wages	\$45,000.00
Employee Benefits	\$6,885.00
Employee Travel	\$4,000.00
Employee Training	\$494.15
Office Rent/Space	\$15,000.00
Office Utilities	\$5,000.00
Facility Insurance	\$4,500.00
Office Supplies	\$4,420.71
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$200.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$123.54
Depreciation Expense	\$500.00
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
<b>TOTAL</b>	<b>\$89,688.30</b>
<b>10% Admin</b>	<b>\$8,968.83</b>
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$176.00
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$176.00
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.54
<b>TOTAL</b>	<b>\$34,571.92</b>

**Maximum Annual Total Price \$133,229.05**

**Budget Price Analysis – 2019**  
**Region 6**

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$276.93
Background Checks	\$166.16
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.84
<b>TOTAL</b>	<b>\$402,098.87</b>
<b>10% Admin</b>	<b>\$40,209.89</b>
Transportation	\$24,000.00
Job Training	\$500.00
Tuition Assistance	\$500.00
Contracted Residential	\$0.00
Utility Assistance	\$24,000.00
Emergency Shelter	\$789.06
Housing Assistance	\$59,000.00
Childcare	\$12,000.00
Clothing	\$789.05
Food	\$3,323.13
Supplies	\$22,340.80
RFO	\$7,753.97
<b>TOTAL</b>	<b>\$154,996.01</b>

**Maximum Annual Total Price \$597,304.77**



**Budget Price Analysis – 2019**  
**Region 7**

Program Salaries and Wages	\$85,000.00
Employee Benefits	\$12,240.00
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$2,000.00
Office Communications	\$2,500.00
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$1,500.00
Other	\$2,500.00
Background Checks	\$500.00
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$2,500.00
Depreciation Expense	\$9,000.00
Communication & Technology Support	\$5,000.00
Security/Monitoring Services	\$301.97
<b>TOTAL</b>	<b>\$166,981.77</b>
<b>10% Admin</b>	<b>\$16,698.18</b>
Transportation	\$15,488.83
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$25,000.00
Emergency Shelter	\$2,000.00
Housing Assistance	\$60,000.00
Childcare	\$6,341.73
Clothing	\$430.28
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$15,226.42
<b>TOTAL</b>	<b>\$142,002.78</b>

**Maximum Annual Total Price \$325,682.73**

**Budget Price Analysis – 2019**  
**Region 8**

Program Salaries and Wages	\$35,000.00
Employee Benefits	\$5,355.00
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$1,500.00
Office Utilities	\$2,149.23
Facility Insurance	\$2,000.00
Office Supplies	\$3,000.00
Equipment	\$357.99
Office Communications	\$357.99
Office repairs/maintenance	\$300.00
Contract/consulting	\$100.00
Other	\$1,126.17
Background Checks	\$34.66
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$69.33
Depreciation Expense	\$150.00
Communication & Technology Support	\$150.00
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$52,551.66</b>
<b>10% Admin</b>	<b>\$5,255.17</b>
Transportation	\$6,100.00
Job Training	\$207.99
Tuition Assistance	\$150.00
Contracted Residential	\$0.00
Utility Assistance	\$500.00
Emergency Shelter	\$98.78
Housing Assistance	\$5,200.00
Childcare	\$1,455.93
Clothing	\$98.77
Food	\$600.00
Supplies	\$500.00
RFO	\$2,050.54
<b>TOTAL</b>	<b>\$16,962.01</b>

**Maximum Annual Total Price \$74,768.84**

**Budget Price Analysis – 2019**  
**Region 9**

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$12,893.00
Employee Travel	\$1,775.55
Employee Training	\$638.39
Office Rent/Space	\$4,000.00
Office Utilities	\$2,000.00
Facility Insurance	\$2,550.00
Office Supplies	\$2,553.58
Equipment	\$569.07
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$100.00
Other	\$500.00
Background Checks	\$100.00
Subcontractor Payment Costs	\$0.00
Janitorial Costs	\$159.60
Depreciation Expense	\$500.00
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$69.33
<b>TOTAL</b>	<b>\$115,868.50</b>
<b>10% Admin</b>	<b>\$11,586.85</b>
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$227.38
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$227.37
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
<b>TOTAL</b>	<b>\$44,663.53</b>

**Maximum Annual Total Price \$172,118.88**

**Budget Narrative**

The maximum annual total price per region breakdown was determined by:

1. Finding the total actual costs per region from the Quarterly Expenditure Reports for FY2018.
2. Comparing the total actual costs per region to the FY2018 Budget Price Analysis per region.
3. Adjusting each line item as needed based on the actual costs per region.

The Alliance for Life added three additional subcontractors during FY2018 increasing our overall number of clients served annually to approximately 1294.

The Alliance for Life will be adding additional subcontractors for FY2019 which will increase the overall number of clients served annually to approximately 1466.

- Average annual residential client cost is estimated to be **\$985,500.00**  
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**  
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

- Non-residential services, price per client per month = **\$83.33**
- Residential care services, price per client per month = **\$1,825.00**

---

**From:** Benne, Joy  
**Sent:** Wednesday, July 18, 2018 9:38 AM  
**To:** 'Marsha Middleton'  
**Subject:** RE: A2A FY19 contract renewal questions (Alliance)

Marsha,  
I'm will be including the email below providing the breakdown of the identified categories with your budget narrative. I will not be including the attachment. If you want to submit a new budget narrative feel free to do so.  
Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 17, 2018 9:52 AM  
**To:** Benne, Joy  
**Subject:** RE: A2A FY19 contract renewal questions (Alliance)

Joy:

Here is the information you requested I think...

Transportation – bus passes/cab fare/gas cards

Utility Assistance – electric/water/gas/basic phone service/trash

Housing Assistance – deposits for a home/rent or mortgage payment/emergency housing

Childcare – on-site childcare while clients attend subcontractor classes/case management or childcare until they can get government assistance childcare in place or childcare assistance to cover the difference in the actual childcare cost and what is supplemented by the government program. Most of our childcare is provided on a short-term basis however we have one subcontractor that provides on-site daycare services to their residents as long as they are doing their programs.

Supplies – this can be a number of things; household things needed to get into a safe home environment, baby care items, personal hygiene items, pack-n-plays to have a safe sleep environment, diapers(if they have no other resource or out of certain sizes), to name a few.

RFO – car repairs/car insurance/car tags/basic appliances or furniture/birth certificates to name a few. This too varies all the time.

I have attached the region list we have that shows what sub is in each region. Some of those subs have satellite offices or field workers in other regions beyond where their office is located, so while they may be in listed under one region they are serving other regions too. We are also adding at least 3 more subs soon.

Thanks,  
Marsha

---

**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]  
**Sent:** Sunday, July 15, 2018 2:47 PM  
**To:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** A2A FY19 contract renewal questions (Alliance)

Marsha,

Please provide addition information on the following budget categories for each region:

Transportation

Utility Assistance

Housing Assistance

Childcare

Supplies

RFO

For example, what is being considered for each category (bus tickets, water bill, emergency shelter, car payments, etc.)

How many subcontractors are in each region?

Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**

Missouri Department of Social Services

Division of Finance & Administrative Services

Broadway State Office Building

221 W. High St., Room 310 - P.O. Box 1082

Jefferson City, MO 65102-1082

Phone: (573) 751-7027

Fax: 573-751-7598

Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Jacobs, Gina M  
**Sent:** Friday, July 20, 2018 3:57 PM  
**To:** Benne, Joy  
**Subject:** RE: A2A FY19 Renewal - Approval Request

I'm fine with this.

Gina M. Jacobs  
Deputy Director  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
P.O. Box 1643  
615 Howerton Court  
Jefferson City, MO 65102-1643

(573) 526-7832 - Voice  
(573) 526-4678 - Fax

---

**From:** Benne, Joy  
**Sent:** Wednesday, July 18, 2018 2:00 PM  
**To:** Jacobs, Gina M  
**Subject:** A2A FY19 Renewal - Approval Request

Gina,  
Attached for your review/approval is the Alliance for Life A2A FY19 contract renewal. I've included an email with the document to provide more information on the larger Participant Services budget categories. Just a FYI, this contractor covers 8 of the 9 regions and has a total of 27 subcontractors and will be adding 3 more in FY19.  
If any questions please let me know.  
Thanks.

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310 - P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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---

**From:** Kleffner, Julie  
**Sent:** Tuesday, July 24, 2018 1:06 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Contract Renewal/A2A

Thanks

---

**From:** Morrison, Mary Ann  
**Sent:** Tuesday, July 24, 2018 9:32 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** FW: Contract Renewal/A2A

Julie,

Please see attached for Alliance for Life. If you have any questions, please let me know.

Thank you.

**Mary Ann Morrison, Procurement Officer II**  
DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Benne, Joy  
**Sent:** Friday, July 20, 2018 5:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** RE: Contract Renewal

Mary Ann,

Please find attached an approved Alternatives to Abortion FY19 contract renewal. I'm still waiting on Catholic Charities to respond to some questions and then receive Department approval.

The Department's approval is in the attached email.

Let me know if there are questions.

Thanks.

**Joy E Benne, Fiscal Administrative Mgr.**  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)



---

**From:** Morrison, Mary Ann  
**Sent:** Wednesday, July 11, 2018 3:42 PM  
**To:** DFAS A2APrograms  
**Subject:** FW: Contract Renewal  
**Importance:** High

Please review and advise if approved to execute amendment.  
Thank you.

**Mary Ann Morrison, Procurement Officer II**  
DSS/DFAS  
Phone: (573) 526-3433  
Fax: (573) 526-4678  
Email: [maryann.morrison@dss.mo.gov](mailto:maryann.morrison@dss.mo.gov)

---

**From:** Kleffner, Julie  
**Sent:** Wednesday, July 11, 2018 3:31 PM  
**To:** Morrison, Mary Ann  
**Subject:** FW: Contract Renewal  
**Importance:** High

For your review and approval.  
Julie

---

**From:** Marsha Middleton <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Sent:** Wednesday, July 11, 2018 11:40 AM  
**To:** Kleffner, Julie <[Julie.Kleffner@oa.mo.gov](mailto:Julie.Kleffner@oa.mo.gov)>  
**Subject:** Contract Renewal  
**Importance:** High

Julie;

Attached please find our signed contract renewal along with our budget analysis and budget narrative.

Please let me know if you have any trouble opening the zip file.

Thank you.

*Marsha*

Marsha Middleton  
CEO



487 SW Ward Rd.  
Lee's Summit, MO 64081  
PH: 816-806-4168  
CELL: 417-598-1040  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)

*Our Vision: To unify and champion LIFE ministries.*

*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*



---

**From:** Benne, Joy  
**Sent:** Friday, July 27, 2018 1:36 PM  
**To:** Marsha Middleton  
**Subject:** FY19 A2A Invoice  
**Attachments:** Invoice Template (Alliance for Life - FY19) 7-21-19.xlsx

Marsha,  
Attached is the FY19 invoice.  
Thanks.

## Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
615 Howerton Court, P.O. Box 1643  
Jefferson City, MO 65102-1643  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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**Alternatives to Abortion Invoice**

**Contract #** CS170042001

**Vendor Number:** XXXXXXXXXX

**Vendor Name:** Alliance for Life - Missouri Inc

**Vendor Address:** P.O. Box 65  
Greenwood, MO 64034

**Bill To:** Missouri Department of Social Services  
Division of Finance & Administrative Services  
P.O. Box 1643  
Jefferson City, MO 65102-1643

**Invoice Number:** \_\_\_\_\_

**Invoice Date:** \_\_\_\_\_

**Service Period:** \_\_\_\_\_

<b>Total Contracted Allocation</b>	<b>Prior Invoiced Total</b>	<b>Monthly Award Amount</b>
\$ 2,150,338.14	\$ -	\$ 179,194.85
Monthly cash on hand adjustment		\$ -
Quarterly expenditure adjustment:		\$ -
Total Due:		<b>\$ 179,194.85</b>
Allocation Remaining		\$ 1,971,143.30

**Signature:** \_\_\_\_\_

---

**From:** Pilz, Cameron  
**Sent:** Tuesday, July 31, 2018 10:21 AM  
**To:** Wilcoxson, Kathleen  
**Subject:** Brochure Tracking Spreadsheet  
**Attachments:** Brochure Tracking - v4.xlsx

Cameron Pilz  
Public Information Specialist II  
FSD Director's Office Communications

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 314-256-4862

[illegible]

Family Care Safety Registry Brochure	NO CODE	NO CODE	Dec-00		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/fcsrbrochure.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/fcsrbrochure.pdf</a>	?	?	YES	NO	
Blind Services Brochure	IM-4	IM-4 Blind Services	Oct-16		<a href="https://dss.mo.gov/fsd/formsmanual/pdf/im4-blind-services.pdf">https://dss.mo.gov/fsd/formsmanual/pdf/im4-blind-services.pdf</a>	?	YES	YES	YES	
What's This About Child Support?										
What's This About Child Support? (Spanish)										
Child Care Asssitance Program	N/A	IM-4 CC	?	THIS IS IT'S OWN BROCHURE	?	?	?	?	YES	
Important Information About Your Medical Assistance Benefits	IM-4 MA Information about your Medical Assistance	IM-4 MA	Sep-06		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4medical_assistance_0906.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4medical_assistance_0906.pdf</a>	?	?	YES	YES	
Information You Need About Fraud	IM-4 Information You Need About Fraud	IM-4 FRAUD	?		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4fraud.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4fraud.pdf</a>	?	?	YES	YES	
Important Information About Your Vendor Nursing Care Benefits		IM-4 VNC	May-10			?	?	NO	YES	
Important Information About Your Supplemental Nursing Care Check		IM-4 SNC	Jun-08			?	?	NO	YES	
Important Information About Your Qualified Medicare Beneficiary Benefits and Responsibilities	QMB Qualified Medicare Beneficiaries	IM-4 QMB	Jan-12		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/im-4qmb.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/im-4qmb.pdf</a>	?	?	YES	YES	
Important Information About Medicare Savings for Qualified Beneficiaries	QMB-A Medicare Savings for Qualified Beneficiaries	IM-4 QMB-A	Jul-17		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/im-4qmba.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/im-4qmba.pdf</a>	?	?	YES	YES	
What You Should Know About MO HealthNet Payment for Nursing Home Care	IM-4 Vendor Planning Vendor Planning, Payment for Nursing Home Care	IM-4 VENDOR PLANNING	Jun-11		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4vendor-planning.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4vendor-planning.pdf</a>	?	?	YES	YES	
Supplemental Aid, Blind Pension, Rehabilitation Services	N/A	IM-4 Blind Services	?	May be the same thing as the Blind Services Brochure	?	?	?	NO	YES	
Blind Pension		IM-4 BP	?		?	?	?	NO	YES	
<b>FLYERS/MISC.</b>										
myDSS Flyer	IM-4 myDSS Flyer		?		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/IM-4myDSS-Flyer.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/IM-4myDSS-Flyer.pdf</a>	?	YES	YES		
myDSS Flyer (Half-Page)	IM-4 myDSS Flyer (Half-Page)	IM-4MYDSS-Half	?		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/MyDSS_Flyer.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/MyDSS_Flyer.pdf</a>	?	YES	YES	YES	
EBT Information Flyer	IM-4 EBT	IM-4 EBT	?		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4ebt.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/im4ebt.pdf</a>	?	?	YES	YES	
EBT Information Flyer (Spanish)	IM-4 EBT (Spanish)	IM-4 (EBT) Spanish	?		<a href="http://dssweb/fsd/policyprocedure/formsmanual/translations/im-4ebtspanish.pdf">http://dssweb/fsd/policyprocedure/formsmanual/translations/im-4ebtspanish.pdf</a>	?	?	YES	YES	
myDSS Business Card	IM-4 myDSS (Business Card)		?		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/MyDSS_Business_Card.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/MyDSS_Business_Card.pdf</a>	?	YES	YES		
SkillUP Flyer	IM-4 SkillUP Flyer	IM-4 SKILLUP	Jul-16		<a href="http://dssweb/fsd/policyprocedure/formsmanual/pdf/IM-4-Skillup.pdf">http://dssweb/fsd/policyprocedure/formsmanual/pdf/IM-4-Skillup.pdf</a>	?	?	YES	YES	

---

**From:** Wilcoxson, Kathleen  
**Sent:** Tuesday, July 31, 2018 10:34 AM  
**To:** Pilz, Cameron  
**Subject:** FYI: Map: Alternatives to Abortion

FYI . . .

*Kathleen S. Wilcoxson, MPA*  
*Public Information Administrator*  
*FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
Fax: 573-751-0507  
Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

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**From:** Fooks, Michael  
**Sent:** Thursday, July 12, 2018 8:10 AM  
**To:** Benne, Joy <[Joy.E.Benne@dss.mo.gov](mailto:Joy.E.Benne@dss.mo.gov)>; Wilcoxson, Kathleen <[Kathleen.Wilcoxson@dss.mo.gov](mailto:Kathleen.Wilcoxson@dss.mo.gov)>  
**Subject:** RE: Map: Alternatives to Abortion

I would say I am 85% complete on the project. Should have it to ITSD this week.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

**From:** Benne, Joy  
**Sent:** Wednesday, July 11, 2018 6:25 PM  
**To:** Wilcoxson, Kathleen  
**Cc:** Fooks, Michael  
**Subject:** RE: Map: Alternatives to Abortion

Kathleen,  
I believe Michael is still working on this. It has become a bigger project than anticipated.

Michael....please provide an update where you are at on this project.

Thanks.



## Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Wilcoxson, Kathleen  
**Sent:** Wednesday, July 11, 2018 7:52 AM  
**To:** Benne, Joy  
**Subject:** Map: Alternatives to Abortion

Joy,

Please don't feel I'm intruding. I just want to offer any assistance I can. Smile! It appears, at quick review, the map on the Alternative to Abortion page has not been updated yet. Please let me know if you or Michael need any further assistance. My offer still stand to help Michael with his first "ticket" or the spreadsheet if that would be helpful.

Sorry, I didn't copy Michael here because I lost his last name. Please feel free to forward.

***Kathleen S. Wilcoxson, MPA***

*Public Information Administrator  
FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
Fax: 573-751-0507  
Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

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**From:** Woelfel, Rebecca  
**Sent:** Tuesday, July 31, 2018 4:03 PM  
**To:** Lester, Julie; Tannehill, Sheila A; Becker, Phyllis; Dresner, Jessica; Luebbering, Patrick; Tomlinson, Stephan R; Benne, Joy; Thompson, Christine  
**Cc:** Linenfelser, Sara; Blair, Chelsea; Wilcoxson, Kathleen; Dolce, Heather; Jaco, Helen; Pattrin, Kristen; Percy, Nate  
**Subject:** FW: Public Service Announcement Expenditures  
**Importance:** High

As I mentioned in Executive Staff today, we need to get a response back to the GO regarding DSS expenditures on PSAs for FY 2016-2018 and projections for FY 2019. This information needs to go to Christine Thompson no later than 10:00 a.m. on Thursday so that DFAS has time to complete the report and send it off to the Governor's Office.

I can remember some campaigns, but I really need your assistance to help us account for all that have occurred during this timeframe. Here are the ones I think we would include, please confirm the information I have provided, and any additional funding details available. Please let us know if or if you have additional programs or if you disagree with what I have provided below (some promotion may actually be a contractor's expenditures)

- Money Follows the Person
- Alternatives to Abortion
- SkillUp
- HITE
- Double Up Food Bucks

For each PSA please provide the following:

Dept	Dept PSA Contact	PSA Topic	PSA Description	FY 2016 Actual Number	FY 2016 Actual \$ GR	FY 2016 Actual \$ Fed	FY 2016 Actual \$ Other	FY 2016 Actual \$ Total
0								
Dept	Dept PSA Contact	PSA Topic	PSA Description	FY 2017 Actual Number	FY 2017 Actual \$ GR	FY 2017 Actual \$ Fed	FY 2017 Actual \$ Other	FY 2017 Actual \$ Total
0								
				FY 2018 Actual	FY 2018 Actual	FY 2018 Actual	FY 2018 Actual	FY 2018 Actual

Dept	Dept PSA Contact	PSA Topic	PSA Description	Number	\$ GR	\$ Fed	\$ Other	\$ Total
								0
				FY 2019 Actual	FY 2018 Actual	FY 2018 Actual	FY 2018 Actual	FY 2019 Actual
Dept	Dept PSA Contact	PSA Topic	PSA Description	Number	\$ GR	\$ Fed	\$ Other	\$ Total
								0

Rebecca L. Woelfel  
Communications Director  
Missouri Department of Social Services  
Director's Office  
Broadway Office Building  
221 West High Street  
Jefferson City, MO 65102-0407  
Telephone: 573-751-4815  
Fax: 573-751-3203  
[Rebecca.Woelfel@dss.mo.gov](mailto:Rebecca.Woelfel@dss.mo.gov)




---

**From:** Thompson, Christine  
**Sent:** Tuesday, July 31, 2018 11:51 AM  
**To:** Woelfel, Rebecca; Whaley, Caitlin  
**Cc:** Jaco, Helen; Pattrin, Kristen; Percy, Nate  
**Subject:** Fwd: Public Service Announcement Expenditures

Becky,

Do all PSAs come through you?

Thanks!

Christine

Sent from my iPhone

Begin forwarded message:

**From:** "Dietterle, Luke" <[Luke.Dietterle@oa.mo.gov](mailto:Luke.Dietterle@oa.mo.gov)>  
**Date:** July 31, 2018 at 11:32:08 AM CDT  
**To:** "Percy, Nate" <[Nate.Percy@dss.mo.gov](mailto:Nate.Percy@dss.mo.gov)>, "Thompson, Christine" <[Christine.K.Thompson@dss.mo.gov](mailto:Christine.K.Thompson@dss.mo.gov)>  
**Cc:** "Highland, Melanie" <[Melanie.Highland@oa.mo.gov](mailto:Melanie.Highland@oa.mo.gov)>  
**Subject:** Public Service Announcement Expenditures

Good morning,

We have been asked by the Governor's office to compile a list detailing the cost of Public Service Announcements that have been issued by the various State Departments over the last three years, as well as projections for 19. The deadline for this is the end of this week.

Please add any PSAs from DSS to this document without any changes to the format.

<L:\BUDGET\2019 Budget\Research\PSA Expenditures\PSA Expenditures.xlsx>

Thank you,

**Luke Dietterle**  
**Budget & Planning Analyst**  
**Office of Administration**  
**Division of Budget and Planning**  
Capitol Bldg. Room 129  
Phone: (573) 751-9315  
[luke.dietterle@oa.mo.gov](mailto:luke.dietterle@oa.mo.gov)

---

**From:** Thompson, Christine  
**Sent:** Tuesday, July 31, 2018 4:05 PM  
**To:** Korenberg, Karen; Richards, Deborah; Luecke, Danielle; Percy, Nate  
**Subject:** FW: Public Service Announcement Expenditures

**Importance:** High

FYI- you may get inquiries from your divisions to help pull expenditures for this. There isn't really a universal org code for PSA's, so we'll need to rely on the divisions to help us with these.

Thanks,

*Christine Thompson, MPA*

**Budget Unit Manager**

**Division of Finance and Administrative Services**

**Missouri Department of Social Services**

Phone: (573)751-5665

[christine.k.thompson@dss.mo.gov](mailto:christine.k.thompson@dss.mo.gov)

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---

**From:** Woelfel, Rebecca  
**Sent:** Tuesday, July 31, 2018 4:03 PM  
**To:** Lester, Julie; Tannehill, Sheila A; Becker, Phyllis; Dresner, Jessica; Luebbering, Patrick; Tomlinson, Stephan R; Benne, Joy; Thompson, Christine  
**Cc:** Linenfelser, Sara; Blair, Chelsea; Wilcoxson, Kathleen; Dolce, Heather; Jaco, Helen; Pattrin, Kristen; Percy, Nate  
**Subject:** FW: Public Service Announcement Expenditures  
**Importance:** High

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Communications Director  
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Telephone: 573-751-4815  
Fax: 573-751-3203  
[Rebecca.Woelfel@dss.mo.gov](mailto:Rebecca.Woelfel@dss.mo.gov)



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**From:** Thompson, Christine  
**Sent:** Tuesday, July 31, 2018 11:51 AM  
**To:** Woelfel, Rebecca; Whaley, Caitlin  
**Cc:** Jaco, Helen; Pattrin, Kristen; Percy, Nate  
**Subject:** Fwd: Public Service Announcement Expenditures

Becky,

Do all PSAs come through you?

Thanks!  
Christine

Sent from my iPhone

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**To:** "Percy, Nate" <[Nate.Percy@dss.mo.gov](mailto:Nate.Percy@dss.mo.gov)>, "Thompson, Christine" <[Christine.K.Thompson@dss.mo.gov](mailto:Christine.K.Thompson@dss.mo.gov)>  
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[luke.dietterle@oa.mo.gov](mailto:luke.dietterle@oa.mo.gov)



---

**From:** Wilcoxson, Kathleen  
**Sent:** Tuesday, July 31, 2018 4:38 PM  
**To:** Jaegers-Brenneke, Jeriane  
**Subject:** FW: Public Service Announcement Expenditures

**Importance:** High

Jeriane,

Did any of the work you've done with work programs result in PSAs going out to the public. See the email below. Becky is trying to gather this information for a report to the Governor's Office.

*Kathleen S. Wilcoxson, MPA*  
*Public Information Administrator*  
*FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
Fax: 573-751-0507  
Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

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**Cc:** Linenfelser, Sara <Sara.Linenfelser@dss.mo.gov>; Blair, Chelsea <Chelsea.L.Blair@dss.mo.gov>; Wilcoxson, Kathleen <Kathleen.Wilcoxson@dss.mo.gov>; Dolce, Heather <Heather.Dolce@dss.mo.gov>; Jaco, Helen <Helen.Jaco@dss.mo.gov>; Pattrin, Kristen <Kristen.D.Pattrin@dss.mo.gov>; Percy, Nate <Nate.Percy@dss.mo.gov>  
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**From:** Benne, Joy  
**Sent:** Tuesday, July 31, 2018 4:44 PM  
**To:** Thompson, Christine; Woelfel, Rebecca  
**Subject:** FW: Public Service Announcement Expenditures

**Importance:** High

What are you looking for in the "Actual Number" column? How many ads completed? How many times we used the service? Or....?

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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**Cc:** Jaco, Helen; Pattrin, Kristen; Percy, Nate  
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Capitol Bldg. Room 129  
Phone: (573) 751-9315  
[luke.dietterle@oa.mo.gov](mailto:luke.dietterle@oa.mo.gov)



---

**From:** Mary Taylor <mary@allianceforlifemissouri.com>  
**Sent:** Tuesday, July 31, 2018 4:43 PM  
**To:** Fooks, Michael  
**Subject:** Database Rights - Nightlight  
**Attachments:** Exhibit E - A2A Key Contact Personnel -Lara Kelso.docx

**Importance:** High

Hi Michael,

I wasn't sure what to title this email as, so I went with what first came to my mind.

Our sub-contractor, Nightlight, has done a little restructuring of assigned duties among their staff members. This change will affect who needs full access all of Nightlights clients and who no longer needs to view them. The changes are as follows:

Mariah Bundrick will no longer need "full" access to view all their clients in the database.

So that

Lara Kelso can/will have/need full access to view all their clients in the database.

Basically, she needs to have the same privileges to the database that Mariah has, even, if that means that Mariah will no longer be able to view all clients under Nightlight.

I believe you already have Lara's personnel form on file since she already has access to database, but just in case you needed it again, I have it attached it for your convenience.

If you could please process this request and let me know when it is done, I would greatly appreciate it.

Thanks,

*Mary Taylor*

A2A Program Manager  
487 SW Ward Road  
Lee's Summit, MO 64081  
PH: 816-806-4168  
FAX: 855-856-5240  
[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)



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**EXHIBIT E****EXPERTISE OF KEY PERSONNEL**

(Copy and complete this table for each key person proposed. Titles of personnel should be consistent with titles referenced throughout the RFP.)

<b>Title of Position:</b> <u>Domestic Program Manager</u>	
<b>Name of Person:</b>	Lara Kelso
Educational Degree (s): include college or university, major, and dates	BA in Business Administration: Lindenwood University, 1998-2002 MA, Counseling: Missouri Baptist University, 2015 - 2017
License(s)/Certification(s), #(s), expiration date(s), if applicable:	Provisionally Licensed Professional Counselor: # [REDACTED]
Specialized Training Completed.	Prepare/Enrich Certification, ASIST (Applied Suicide Intervention Skills Training)
# of years experience in area of service proposed to provide:	21 years of financial management experience 13 years of vocational adoption experience
Describe person's relationship to vendor. If employee, # of years. If subcontractor, describe other/past working relationships	(Love Basket) → Nightlight employee: 13 years
Describe this person's responsibilities over the past 12 months.	Domestic Program Manager – oversight of regional caseworkers for Nightlight's MO office; provides home studies and post-placement visits and serves MO adoptive families through adoption experience; writes hs/pp reports; handles payroll for Nightlight's nine offices; conducts inquiry seminars for adoptive couples and adoption trainings for PRCs, hospitals and other public service entities
Previous employer(s), positions, and dates	Daimler Chrysler Financial Services, Team Leader/Customer Service and Collections, 1997-2002; Wholesale Inventory Auditor, 1999-2000
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience.
✓ Early childhood development	Lara's adoption experience encompasses working with clientele from infancy through the teen years and beyond. Her adoption work involves infants, toddlers, preschoolers and older children.
✓ Family/marital counseling	Lara is a PLPC who offers family counseling through private practice
✓ Social work	As an adoption counselor, Lara also provides social work services such as referrals for resources, trauma-informed individual and group counseling and attending to the needs of the whole person
✓ Case management	Lara has worked with birth mothers and adoptive families both from MO and from other states. She also obtains and maintains client background checks, medical records and general files.

Title of Position: <u>Domestic Program Manager</u>	
✓ Program administration	Lara has served as the office manager throughout her tenure at Love Basket and throughout the merger with Nightlight. She currently manages the MO office Domestic Program, supervises three regional caseworkers and will oversee the A2A program for the MO office.

---

**From:** Fooks, Michael  
**Sent:** Tuesday, July 31, 2018 4:49 PM  
**To:** 'Mary Taylor'  
**Subject:** RE: Database Rights - Nightlight

So basically we are switching Lara and Mariah's database rights?

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

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**Sent:** Tuesday, July 31, 2018 4:56 PM  
**To:** Benne, Joy  
**Cc:** Woelfel, Rebecca  
**Subject:** RE: Public Service Announcement Expenditures

I'm checking with OA, because I don't know the answer to that question.

Thanks!

**Christine Thompson, MPA**  
**Budget Unit Manager**  
**Division of Finance and Administrative Services**  
**Missouri Department of Social Services**  
Phone: (573)751-5665  
[christine.k.thompson@dss.mo.gov](mailto:christine.k.thompson@dss.mo.gov)

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Capitol Bldg. Room 129  
Phone: (573) 751-9315  
[luke.dietterle@oa.mo.gov](mailto:luke.dietterle@oa.mo.gov)

---

**From:** Benne, Joy  
**Sent:** Tuesday, July 31, 2018 4:58 PM  
**To:** Thompson, Christine  
**Cc:** Woelfel, Rebecca  
**Subject:** RE: Public Service Announcement Expenditures

Thank you

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Thompson, Christine  
**Sent:** Tuesday, July 31, 2018 4:56 PM  
**To:** Benne, Joy  
**Cc:** Woelfel, Rebecca  
**Subject:** RE: Public Service Announcement Expenditures

I'm checking with OA, because I don't know the answer to that question.

Thanks!

*Christine Thompson, MPA*

**Budget Unit Manager**  
**Division of Finance and Administrative Services**  
**Missouri Department of Social Services**  
Phone: (573)751-5665  
[christine.k.thompson@dss.mo.gov](mailto:christine.k.thompson@dss.mo.gov)

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**From:** Benne, Joy  
**Sent:** Tuesday, July 31, 2018 4:44 PM  
**To:** Thompson, Christine; Woelfel, Rebecca  
**Subject:** FW: Public Service Announcement Expenditures  
**Importance:** High

What are you looking for in the "Actual Number" column? How many ads completed? How many times we used the service? Or....?

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027

Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

**From:** Woelfel, Rebecca

**Sent:** Tuesday, July 31, 2018 4:03 PM

**To:** Lester, Julie; Tannehill, Sheila A; Becker, Phyllis; Dresner, Jessica; Luebbering, Patrick; Tomlinson, Stephan R; Benne, Joy; Thompson, Christine

**Cc:** Linenfelser, Sara; Blair, Chelsea; Wilcoxson, Kathleen; Dolce, Heather; Jaco, Helen; Pattrin, Kristen; Percy, Nate

**Subject:** FW: Public Service Announcement Expenditures

**Importance:** High

As I mentioned in Executive Staff today, we need to get a response back to the GO regarding DSS expenditures on PSAs for FY 2016-2018 and projections for FY 2019. This information needs to go to Christine Thompson no later than 10:00 a.m. on Thursday so that DFAS has time to complete the report and send it off to the Governor's Office.

I can remember some campaigns, but I really need your assistance to help us account for all that have occurred during this timeframe. Here are the ones I think we would include, please confirm the information I have provided, and any additional funding details available. Please let us know if or if you have additional programs or if you disagree with what I have provided below (some promotion may actually be a contractor's expenditures)

- Money Follows the Person
- Alternatives to Abortion
- SkillUp
- HITE
- Double Up Food Bucks

For each PSA please provide the following:

Dept	Dept PSA Contact	PSA Topic	PSA Description	FY 2016 Actual Number	FY 2016 Actual \$ GR	FY 2016 Actual \$ Fed	FY 2016 Actual \$ Other
Dept	Dept PSA Contact	PSA Topic	PSA Description	FY 2017 Actual Number	FY 2017 Actual \$ GR	FY 2017 Actual \$ Fed	FY 2017 Actual \$ Other
Dept	Dept PSA Contact	PSA Topic	PSA Description	FY 2018 Actual Number	FY 2018 Actual \$ GR	FY 2018 Actual \$ Fed	FY 2018 Actual \$ Other
DSS	Joy Benne	A2A	Public Awareness	FY 2019 Actual Number	FY 2019 Actual \$ GR	FY 2019 Actual \$ Fed	FY 2019 Actual \$ Other
Dept	Dept PSA Contact	PSA Topic	PSA Description	FY 2019 Actual Number	FY 2019 Actual \$ GR	FY 2019 Actual \$ Fed	FY 2019 Actual \$ Other
DSS	Joy Benne	A2A	Public Awareness				

Rebecca L. Woelfel  
Communications Director  
Missouri Department of Social Services  
Director's Office  
Broadway Office Building  
221 West High Street  
Jefferson City, MO 65102-0407  
Telephone: 573-751-4815  
Fax: 573-751-3203  
[Rebecca.Woelfel@dss.mo.gov](mailto:Rebecca.Woelfel@dss.mo.gov)



---

**From:** Thompson, Christine  
**Sent:** Tuesday, July 31, 2018 11:51 AM  
**To:** Woelfel, Rebecca; Whaley, Caitlin  
**Cc:** Jaco, Helen; Pattrin, Kristen; Percy, Nate  
**Subject:** Fwd: Public Service Announcement Expenditures

Becky,

Do all PSAs come through you?

Thanks!  
Christine

Sent from my iPhone

Begin forwarded message:

**From:** "Dietterle, Luke" <[Luke.Dietterle@oa.mo.gov](mailto:Luke.Dietterle@oa.mo.gov)>  
**Date:** July 31, 2018 at 11:32:08 AM CDT  
**To:** "Percy, Nate" <[Nate.Percy@dss.mo.gov](mailto:Nate.Percy@dss.mo.gov)>, "Thompson, Christine" <[Christine.K.Thompson@dss.mo.gov](mailto:Christine.K.Thompson@dss.mo.gov)>  
**Cc:** "Highland, Melanie" <[Melanie.Highland@oa.mo.gov](mailto:Melanie.Highland@oa.mo.gov)>  
**Subject:** Public Service Announcement Expenditures

Good morning,

We have been asked by the Governor's office to compile a list detailing the cost of Public Service Announcements that have been issued by the various State Departments over the last three years, as well as projections for 19. The deadline for this is the end of this week.

Please add any PSAs from DSS to this document without any changes to the format.

<L:\BUDGET\2019 Budget\Research\PSA Expenditures\PSA Expenditures.xlsx>

Thank you,

**Luke Dietterle**  
**Budget & Planning Analyst**  
**Office of Administration**

**Division of Budget and Planning**

Capitol Bldg. Room 129

Phone: (573) 751-9315

[luke.dietterle@oa.mo.gov](mailto:luke.dietterle@oa.mo.gov)

---

**From:** Wilcoxson, Kathleen  
**Sent:** Tuesday, July 31, 2018 5:00 PM  
**To:** Woelfel, Rebecca  
**Cc:** Tomlinson, Stephan R; Evans, Kim R  
**Subject:** RE: Public Service Announcement Expenditures

Becky,

Jeriane didn't have anything produced, but I was talking with Stephan and Kim, and we wondered if they would include dollars spent by our contracted agencies (i.e. Community Action Agencies, etc.)?

Maybe we can touch base in the morning?

*Kathleen S. Wilcoxson, MPA*

*Public Information Administrator  
FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
Fax: 573-751-0507  
Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

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**From:** Wilcoxson, Kathleen  
**Sent:** Tuesday, July 31, 2018 4:38 PM  
**To:** Jaegers-Brenneke, Jeriane <Jeriane.Jaegers-Brenneke@dss.mo.gov>  
**Subject:** FW: Public Service Announcement Expenditures  
**Importance:** High

Jeriane,

Did any of the work you've done with work programs result in PSAs going out to the public. See the email below. Becky is trying to gather this information for a report to the Governor's Office.

*Kathleen S. Wilcoxson, MPA*

*Public Information Administrator  
FSD Director's Office Communications*

---

Missouri Department of Social Services  
Family Support Division  
P.O. Box 2320  
Jefferson City, MO 65102  
Phone: 573-526-4799  
Fax: 573-751-0507  
Email: [kathleen.wilcoxson@dss.mo.gov](mailto:kathleen.wilcoxson@dss.mo.gov)

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**From:** Woelfel, Rebecca

**Sent:** Tuesday, July 31, 2018 4:03 PM

**To:** Lester, Julie <[Julie.Lester@dss.mo.gov](mailto:Julie.Lester@dss.mo.gov)>; Tannehill, Sheila A <[Sheila.A.Tannehill@dss.mo.gov](mailto:Sheila.A.Tannehill@dss.mo.gov)>; Becker, Phyllis <[Phyllis.Becker@dss.mo.gov](mailto:Phyllis.Becker@dss.mo.gov)>; Dresner, Jessica <[Jessica.Dresner@dss.mo.gov](mailto:Jessica.Dresner@dss.mo.gov)>; Luebbering, Patrick <[Patrick.Luebbering@dss.mo.gov](mailto:Patrick.Luebbering@dss.mo.gov)>; Tomlinson, Stephan R <[Stephan.R.Tomlinson@dss.mo.gov](mailto:Stephan.R.Tomlinson@dss.mo.gov)>; Benne, Joy <[Joy.E.Benne@dss.mo.gov](mailto:Joy.E.Benne@dss.mo.gov)>; Thompson, Christine <[Christine.K.Thompson@dss.mo.gov](mailto:Christine.K.Thompson@dss.mo.gov)>

**Cc:** Linenfelter, Sara <[Sara.Linenfelter@dss.mo.gov](mailto:Sara.Linenfelter@dss.mo.gov)>; Blair, Chelsea <[Chelsea.L.Blair@dss.mo.gov](mailto:Chelsea.L.Blair@dss.mo.gov)>; Wilcoxson, Kathleen <[Kathleen.Wilcoxson@dss.mo.gov](mailto:Kathleen.Wilcoxson@dss.mo.gov)>; Dolce, Heather <[Heather.Dolce@dss.mo.gov](mailto:Heather.Dolce@dss.mo.gov)>; Jaco, Helen <[Helen.Jaco@dss.mo.gov](mailto:Helen.Jaco@dss.mo.gov)>; Pattrin, Kristen <[Kristen.D.Pattrin@dss.mo.gov](mailto:Kristen.D.Pattrin@dss.mo.gov)>; Percy, Nate <[Nate.Percy@dss.mo.gov](mailto:Nate.Percy@dss.mo.gov)>

**Subject:** FW: Public Service Announcement Expenditures

**Importance:** High

As I mentioned in Executive Staff today, we need to get a response back to the GO regarding DSS expenditures on PSAs for FY 2016-2018 and projections for FY 2019. This information needs to go to Christine Thompson no later than 10:00 a.m. on Thursday so that DFAS has time to complete the report and send it off to the Governor's Office.

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Rebecca L. Woelfel  
Communications Director  
Missouri Department of Social Services  
Director's Office  
Broadway Office Building  
221 West High Street  
Jefferson City, MO 65102-0407  
Telephone: 573-751-4815  
Fax: 573-751-3203  
[Rebecca.Woelfel@dss.mo.gov](mailto:Rebecca.Woelfel@dss.mo.gov)



---

**From:** Thompson, Christine  
**Sent:** Tuesday, July 31, 2018 11:51 AM  
**To:** Woelfel, Rebecca; Whaley, Caitlin  
**Cc:** Jaco, Helen; Pattrin, Kristen; Percy, Nate  
**Subject:** Fwd: Public Service Announcement Expenditures

Becky,

Do all PSAs come through you?

Thanks!  
Christine

Sent from my iPhone

Begin forwarded message:

**From:** "Dietterle, Luke" <[Luke.Dietterle@oa.mo.gov](mailto:Luke.Dietterle@oa.mo.gov)>  
**Date:** July 31, 2018 at 11:32:08 AM CDT  
**To:** "Percy, Nate" <[Nate.Percy@dss.mo.gov](mailto:Nate.Percy@dss.mo.gov)>, "Thompson, Christine" <[Christine.K.Thompson@dss.mo.gov](mailto:Christine.K.Thompson@dss.mo.gov)>  
**Cc:** "Highland, Melanie" <[Melanie.Highland@oa.mo.gov](mailto:Melanie.Highland@oa.mo.gov)>  
**Subject:** Public Service Announcement Expenditures

Good morning,

We have been asked by the Governor's office to compile a list detailing the cost of Public Service Announcements that have been issued by the various State Departments over the last three years, as well as projections for 19. The deadline for this is the end of this week.

Please add any PSAs from DSS to this document without any changes to the format.

<L:\BUDGET\2019 Budget\Research\PSA Expenditures\PSA Expenditures.xlsx>

Thank you,



**Luke Dietterle**

**Budget & Planning Analyst**

**Office of Administration**

**Division of Budget and Planning**

Capitol Bldg. Room 129

Phone: (573) 751-9315

[luke.dietterle@oa.mo.gov](mailto:luke.dietterle@oa.mo.gov)

---

**From:** Mary Taylor <mary@allianceforlifemissouri.com>  
**Sent:** Tuesday, July 31, 2018 5:06 PM  
**To:** Fooks, Michael  
**Subject:** RE: Database Rights - Nightlight

Exactly!

Mary  
A2A Program Manager  
816-806-4168

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Tuesday, July 31, 2018 4:49 PM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>  
**Subject:** RE: Database Rights - Nightlight

So basically we are switching Lara and Mariah's database rights?

Michael Fooks  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]  
**Sent:** Tuesday, July 31, 2018 4:43 PM  
**To:** Fooks, Michael  
**Subject:** Database Rights - Nightlight  
**Importance:** High

Hi Michael,

I wasn't sure what to title this email as, so I went with what first came to my mind.

Our sub-contractor, Nightlight, has done a little restructuring of assigned duties among their staff members. This change will affect who needs full access all of Nightlights clients and who no longer needs to view them. The changes are as follows:

Mariah Bundrick will no longer need "full" access to view all their clients in the database.

So that

Lara Kelso can/will have/need full access to view all their clients in the database.

Basically, she needs to have the same privileges to the database that Mariah has, even, if that means that Mariah will no longer be able to view all clients under Nightlight.

I believe you already have Lara's personnel form on file since she already has access to database, but just in case you needed it again, I have it attached it for your convenience.

If you could please process this request and let me know when it is done, I would greatly appreciate it.

Thanks,

*Mary Taylor*

A2A Program Manager

487 SW Ward Road

Lee's Summit, MO 64081

PH: 816-806-4168

FAX: 855-856-5240

[www.allianceforlifemissouri.com](http://www.allianceforlifemissouri.com)



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*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*

